

**Kane Borough Council Meeting
July 8, 2026**

Call to Order

The regular monthly meeting of the Kane Borough Council was called to order at 6:30 pm by Council President Tom Kase. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on June 10, 2026.

Invocation

The Invocation was given by Pastor David Pflieger.

Pledge of Allegiance

Roll Call

Present: Brandy Schimp (Mayor), Tom Kase (Council President) Jack Zelina (Council Vice President), Ingrid Cartwright, Robin Imbrogno, Debra Miller, Mick O'Rourke (Street Department), Donald Payne (Council Secretary), Amanda Shrubb (Recording Secretary), and Derrick Snyder (Chief of Police)

Excused: Matt Bressler (Fire Chief), Sam Cummings, Joe Geer (Code Compliance), Jerry Milliron

Telecommunication: Mayor Schimp left the meeting at 7:01 and resumed at 7:07 by telephone.

Visitors

Pastor David Pflieger, Steve Dyne, Frank Auriemmo, Jeff Shrubb, and Abby Shrubb

Approval of Minutes

A motion was made by Ingrid Cartwright, second by Jack Zelina to approve the minutes of June 10, 2026, Regular Monthly Council meeting with clarification in the Mayor's Report to specify Kane Manor in place of The Manor. Ayes from all. Motion carried.

New Business

- Pavement Project Bid Opening. One bid was received from Glenn O. Hawbaker, Inc. Bid Total: \$398,177.50 Estimated cost was \$340,000, creating a \$58,177.50 shortfall.
 - Council discussed funding options:
 - \$225,000 grant already awarded
 - \$75,000 from the Controlled Account
 - Remaining \$98,177.50 from the Liquid Fuels Account
 - A motion was made by Tom Kase, second by Debra Miller to fund the project using the above breakdown passed unanimously. Bid accepted.
 - Council also discussed asphalt supplier consolidation and future bidding strategies.
- Council reviewed and signed a thank-you letter acknowledging The Collins Company Foundation for the Foundation's generous community support. And the significant role that Kane Hardwood has been as a major source of employment for The Borough of Kane.
- Resolution #08-26 – DCED Multimodal Grant Application – Council discussed submitting a scaled-down sidewalk project application from the Church of God to Holman Street along Fraley Street. Debra Miller made a motion, second by Jack Zelina to accept resolution #08-26. Ayes from all motion carried. As an additional step in the application a letter of commitment for a 30% funding match is required. Robin Imbrogno made a motion, second by Ingrid Cartwright authorizing Donald Payne to sign the letter. Ayes from all motion carried.

Correspondence

- June transfer tax report was received, showing an amount of monthly total: \$870,500 (Borough receives 1%).
- EmeryCare Monthly report was received and reviewed

- Leadership McKean's CORE Program. a county-wide leadership development course. Council discussed nomination options for the upcoming leadership cohort. Tuition is \$900. No nominations were made at the meeting.

Monthly Reports

- A motion was made by Ingrid Cartwright, second by Robin Imbrogno to approve the June Budget Report. Discussion included amusement license fees and anticipated changes due to statewide rulings on skill games. Ayes from all. Motion carried.
- A motion was made by Jack Zelina, second by Ingrid Cartwright to approve the Tax Collector End-of-month balance for June of \$95,738.34

Bills for Payment

- General Fund: \$125,152.74
- Capital Projects: \$225,524.43
- Payroll: \$77,241.54

A motion was made by Ingrid Cartwright, second by Debra Miller, to approve bills for payment. Ayes from all. Motion carried.

Department Reports

A. Office Report

- Report Reviewed, New fountain installed at the Creative Playground and trailhead fountain installation underway.
- PennDOT will mill and repave Route 6 from Wetmore Line to Lantz Corners; Borough advocating for Hemlock Avenue inclusion.
- Working with McKean County on demolition funding for 310 Bayard Street.
- Kane Connect app launched July 1; 240 users on day one.

B. Code Compliance

- Report reviewed, a high-activity period with 202 compliance actions this month.

C. Solicitor's Report

- Labor negotiations with Public Works were on June 24, 2026, and a tentative agreement reached.
- Real estate transactions are completed at 500 Biddle Street and 400 Park Avenue.
- Working with Chief Snyder and Mayor to revise Police SOP. Meeting is scheduled.

• Police Department

- Report received and reviewed.
- Assistant Chief Gaver received temporary officer certification.
- New cameras were installed at the police station, and a new sign and flagpole is scheduled to be installed soon.

E. Streets Department

- Report reviewed; Extensive storm damage cleanup underway.
- Significant erosion and storm sewer failures noted.
- Art in the Wild preparations were completed despite weather challenges and commendation was given for having the park in good shape for the event.

F. Fire Department

- Report Received, the Fire Department received over 40 calls for events during the storm July 5. The Fire Department will be having their 140th Anniversary Chicken BBQ & Celebration on July 18th, including fireworks

G. Assessment Permits

- No Report Received. No additional discussion

H. Health Board

- Report omitted from packet. But Health Board completed three inspections; all passed. Also, seven food trucks at Arts in the Wild were inspected, all had paid the required license fee.

A motion was made by Robin Imbrogno, second Jack Zelina, to approve all department reports. Ayes from all. Motion carried.

Committee Reports

- Personnel committee Cadet Program recruitment to begin Round 2; updated advertisement to include physical testing earlier and adding clearer expectations in job ads. prepared. Discussion on SRO hiring; exploring retired Act 120-certified candidates.
- Finance Committee: Annual audit completed; Borough ended 2025 with a \$69,000 deficit on operating budget.
- Parks Commission report received. No Additional Discussion.
- Library Minutes Reviewed. No Additional Discussion.

No other reports submitted.

Unfinished Business

- A. The shade tree commission will be out looking at the properties where residents have signed up for a shade tree to evaluate whether the property is fit for a tree.
- B. There will be a road closure on July 19th for an event at Evergreen Park. Rocks of Art event organizers will be closing Park Avenue from 10AM to 5PM between Birch and Chestnut, Chief Snyder says that this will also need to include Ash Street to Tionesta. Event Organizers will be responsible for notifying residents and directing any traffic in the area.
- C. Resolution #06-26. A motion was made by Jack Zelina, seconded by Debra Miller to approve resolution #06-26 further identifying how the Borough invests according to 8 Pa.C.S. §1316 and Act 10 of 2016.

Mayor's Report

- Bradford Airport exploring potential partnership with SkyWest Airlines; further clarification pending.
- National Night Out returning Tuesday, August 4 at Kane Fire Hall.
- Borough eligible for PA Wilds façade grants but will not apply to avoid competing with local businesses.
- PA Wilds Dinner on July 30 will honor Debra & Ben Miller of Kane Manor.
- Senator Dush's office reached out offering any assistance needed following recent storm damage.

Executive Session

Council entered Executive Session at 7:44 PM

Council Meeting Resumed at 8:34 PM

A motion was made by Ingrid Cartwright, seconded by Robin Imbrogno for meeting to adjourn
Meeting Adjourned at 8:34 PM

Respectfully submitted,
Amanda Shrubb, Kane Borough Office Assistant