

Kane Borough Council Meeting
January 5, 2026

Call to Order

The regular monthly meeting of the Kane Borough Council was called to order at 6:49 pm by President Tom Kase. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on December 10, 2025.

Invocation & Pledge of Allegiance

The Invocation & Pledge of Allegiance were omitted, as this meeting was immediately preceded by the Council Reorganization Meeting.

Roll Call

Present: Brandy Schimp (Mayor), Tom Kase (President), Jack Zelina (Vice President), Debra Miller, Jerry Milliron, Ingrid Cartwright, Robin Imborgno, Donald Payne (Council Secretary), Derrick Snyder (Chief of Police), Mick O'Rourke (Streets Department), and Amanda Shrubbs (Recording Secretary).

Excused: Joe Geer (Code Compliance), Sam Cummings, Matt Bressler (Fire Chief)

Visitors

Jonathon Spear, Allison Fries, Matt Boyer

Approval of Minutes

A motion was made by Jerry Milliron, second by Jack Zelina to approve the minutes of December 10, 2025, Regular Council meeting. Minor clarification requested by Debra Miller for December 10, 2025 new business to note covering the projected budget deficit for 2026 from the controlled account. Ayes from all. Motion carried.

Correspondence

Local Realty Transfer Tax – December 2025

Monthly Reports

Budget: A motion was made by Debra Miller, second by Jerry Milliron to approve the Budget Report, as presented.

Year-end review showed:

- Some line items over/under budget, but overall positive year.
- Discussion about \$331k in capital reserve funds originally intended for a new building—no official action was ever taken. Further research to come.
- Restricted sewer sale fund remains stable at ~\$2.7M.

Ayes from all. Motion carried.

Tax Collector: Due to the early meeting date, the end-of-month balance was not yet available and will be presented at the February Council meeting.

Bills for Payment

Check detail was presented to Council for approval.

Bills Approved

- General Fund: \$132,318.36
- Liquid Fuels: \$5,885.04
- Total: \$138,203.40

A motion was made by Jack Zelina, second by Debra Miller to approve the bills for Payment. Ayes from all. Motion carried.

Department Reports

Office Report

- Online ticket payment link now active on KanePA.com.

- Discussion about conservatorship as a tool for rehabilitating vacant properties.
- Local residents exploring grants and partnerships to rehab blighted homes.
- Borough may assist by identifying properties or transferring ownership where appropriate.

Police Department

- Work progressing on the new police station (locks, IT wiring).
- Call volume discrepancy noted:
- Borough system: ~1,204 calls
- County CAD: ~1,700+ calls
- PSP handled 84 calls in the borough since July.
- Increased ticketing for winter parking violations to support plowing.
- Baseball field vandalism case pending repair estimate.

Streets Department

- Heavy early-season snowfall; significant overtime.
- 24 truckloads of snow removed from downtown in one night.
- Christmas tree drop-off coordinated with Kinzua Fish & Game.

Health Board

- Three businesses inspected and passed.
- Dale completed ServSafe certification.

Motion was made by Jerry Milliron, second by Ingrid Cartwright to approve the Department Reports, Ayes from all.

Motion Carried

Committee Reports

- President will assign new committee memberships at next meeting.

New Business

Public Concerns / General Discussion

- A resident accused a council member of reporting deer feeding to the Game Commission—this was clarified as untrue.
- General discussion about deer population in town.

Mayor's Report

- Participated in UPMC Kane active shooter training.
- Ongoing concern about loss of maternity services in the region:
- Warren Hospital ending deliveries.
- Rural maternity care crisis discussed.
- Need for state-level legislative action emphasized.
- Encouraged continued advocacy with state representatives.

Executive Session

Council paused at 7:39pm to break into Executive Session.

Adjournment

After executive session council resumed open session at 8:12PM

- Jack Zelina made a motion, seconded by Jerry Milliron, to accept the property at 518 Haines as a gift, contingent upon the total cost to the Borough being \$3,000 or less.

Meeting then adjourned at 8:13PM

Respectfully submitted,
Amanda Shrubbs, Kane Borough Office Assistant