

**Kane Borough Council Reorganization Meeting
January 5, 2026**

Swearing in of Council Members

Mayor Brandy Schimp presided over the swearing-in of newly elected Council Members Ingrid Cartwright and Robin Imbrogno.

Call to Order

The Reorganization meeting of the Kane Borough was called to order at 6:30 pm by Mayor Brandy Schimp. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on December 10, 2025.

Invocation

The Invocation was delivered by Pastor Dave Pflieger

Pledge of Allegiance

Roll Call

Present: Brandy Schimp (Mayor), Tom Kase, Jack Zelina, Debra Miller, Jerry Milliron, Ingrid Cartwright, Robin Imbrogno, Donald Payne, Derrick Snyder (Chief of Police), Mick O'Rourke (Streets Department), and Amanda Shrubbs (Recording Secretary).

Excused: Joe Geer (Code Compliance), Sam Cummings, Matt Bressler (Fire Chief)

Visitors

Jonathon Spear, Allison Fries, Matt Boyer

Election of Officers

- Council President: Tom Kase (unanimous) motion made by Jack Zelina, seconded by Jerry Milliron
- Vice President: Jack Zelina (unanimous) motion made by Tom Kase, seconded by Jerry Milliron

Gavel then turned over to Council President Tom Kase

- President Pro Tem: Debra Miller (unanimous) motion made by Tom Kase, seconded by Jack Zelina

Annual Appointments Approved

- Motion made by Jack Zelina, seconded by Debra Miller for the following appointments:
 - Solicitor: Alfieri & Alfieri
 - Secretary: Don Payne
 - Treasurer: Laura McDonald
 - Assistant Treasurer: Amanda Shrubbs
 - Right-to-Know Officers: Laura McDonald & Amanda Shrubbs
 - Auditor: Haines & Company
 - Tax Collector: Denise Klaiber
 - Act 32 Delegates: Jessica Gabriel & Jody Yasurek
- Ayes from all motion carried

Board & Commission Appointments

- Motion made by Ingrid Cartwright, Second by Debra Miller for the following appointments:
 - Zoning – Todd Klaiber (3-year term expiring 12/31/28)
 - Zoning – Jonathon Spear (3-year term expiring 12/31/28)
 - Zoning Officer – Donald Payne (2-year term expiring 12/31/27)
 - Civil Service – Robin Imbrogno (6-year term expiring 12/31/31)
 - Vacancy Board – Rodney Fiscus (2-year term expiring 12/31/27)
 - Parks Commission – Tom Hartman (5-year term expiring 12/31/30)
 - Shade Tree Commission – Robert Barron (5-year term expiring 12/31/30)
 - Friends Memorial Library – Nikki O'Rourke (2-year term expiring 12/31/27)

- Ayes from all motion carried

Check Signatories

- Motion was made by Ingrid Cartwright, second by Debra Miller for the Approved signers:
 - Tom Kase
 - Jack Zelina
 - Debra Miller
 - Sam Cummings
 - Don Payne
 - Treasurer Laura McDonald
- Ayes from all motion carried

Meeting Schedule

- Motion was made by Debra Miller, seconded by Jack Zelina to accept proposed council meeting schedules
 - Workshops: 1st Wednesday, 6:30 PM
 - Council Meetings: 2nd Wednesday, 6:30 PM
- Motion was made by Jerry Milliron, seconded by Robin Imbrogno to accept Parks Commission meeting schedule
 - Parks Commission: 4th Wednesday, Jan–Oct

All schedules approved for advertisement.

Adjournment

Meeting then adjourned at 6:49PM

Respectfully submitted,

Amanda Shrubb, Kane Borough Office Assistant

