

**Kane Borough Council Meeting  
September 10, 2025**

**Call to Order**

The regular monthly meeting of the Kane Borough Council was called to order at 6:30 pm by Council Vice-President Jack Zelina. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on September 9, 2025.

**Invocation**

Pastor Garen Smith delivered the invocation.

**Roll Call**

**Present:** Jack Zelina (Vice President), Kelle Bari, Jerry Milliron, Melanie Clabaugh, Debra Miller, Donald Payne (Council Secretary), Derrick Snyder (Officer in Charge), Matt Bressler, (Fire Chief), and Mick O'Rourke (Street Dept. Manager).

**Telecommunications:** None present

**Excused:** Tom Kase (President) and Sam Cummings

**Absent:** Joe Geer (Code Compliance)

**Visitors**

Pastor Garen Smith, Francis Auriemmo, Theresa Auriemmo, and Ingrid Cartwright

**Statement of Citizens on Agenda Items**

None

**Approval of Minutes**

A motion was made by Melanie Clabaugh, second by Kelle Bari to approve the minutes of the August 13, 2025, Regular Council meeting. No further discussion. Ayes from all. Motion carried.

**Unfinished Business-** None

**Correspondence**

- a. Local Realty Transfer Tax-July 2025

**Monthly Reports**

**Budget:** A motion was made by Debra Miller, second by Melanie Clabaugh to approve the Budget Report, as presented. No further discussion. Ayes from all. Motion carried.

**Tax Collector:** A motion was made by Melanie Clabaugh, second by Kelle Bari to approve the Tax Collector report. No further discussion. Ayes from all. Motion carried.

**Bills for Payment**

Check detail in the amount of \$88,907.19 was presented to Council for approval. This included bills from the Liquid Fuels account. A motion was made by Kelle Bari, second by Jerry Milliron to approve the bills for Payment, as presented. No further discussion. Ayes from all. Motion carried.

**Department Reports**

**Office:** Report submitted. Don Payne reminded Council of the McWApec meeting at Six and Kane on 9/25/25. He said that the PA Conservancy will be the program for the evening. Mayor Schimp suggested we purchase four \$25.00 Kane Chamber gift cards to give away as door prizes. Reservations for the dinner should given to the Borough Treasurer by 9/17/25. Jack Zelina asked about the e-bike signs for the Borough. Don Payne replied that he had ordered them last week.

**Code Compliance:** Report submitted. Don Payne said that the new Code Compliance software is working out well.

**Solicitor:** Tony Alfieri said that his comments will be in New Business.

**Police:** Report submitted. Officer in Charge, Derrick Snyder, reported that the Police Department has been cracking down on e-bikes in the Borough.

**Street:** Report submitted. Kelle Bari asked Mick O'Rourke how many skunks they had caught with the traps. Mick O'Rourke said they have caught around nine so far. Jack Zelina thanked the Street Department for blacking out the parking spaces with the X's. He also inquired about the status of the registration on the new Hot Mix Transporter. Don Payne said that he submitted all the requested information and sent it by certified mail. We are waiting for it to arrive.

**Fire:** Report submitted. The mayor asked Matt Bressler if he submits any articles to the newspaper. Theresa Auriemmo said that she does write about the Fire Department. An inquiry about recycling lithium batteries was brought up to Matt Bressler. There currently is not one in the Borough.

**Assessment:** Report submitted.

**Health Board:** Report submitted.

A motion was made by Melanie Clabaugh, second by Debra Miller to approve the Department Reports. No further discussion. Ayes from all. Motion carried.

### **Committee Reports**

In the last set of minutes, it was mentioned that the proposal by Ruth Peterson to add floral gardens at the Trailhead is waiting to be approved. Jack Zelina spoke about the improvements being made to the Depot building there.

**Library-** Nikki O'Rourke is now President of the Library Board of Directors.

### **New Business**

- a. A motion was made by Melanie Clabaugh, second by Jerry Milliron to approve Resolution #09-25 to approve the application for a Multimodal Transportation grant from the Commonwealth Financing Authority. No further discussion. Ayes from all. Motion carried.
- b. A motion was made by Kelle Bari, second by Debra Miller to approve Resolution #10-25 for the 2026 Police Pension plan. The Non-Uniform MMO 2026 was included in the packet to be signed. It did not require a Resolution. No further discussion. Ayes from all. Motion carried.
- c. A motion was made by Melanie Clabaugh, second by Debra Miller to approve Resolution #11-25 to approve the McKean County Hazard Mitigation Plan. Council made the decision to table this issue until the October meeting. Matt Bressler will review the plan and report back to Council then. No further discussion.
- d. The rental contract for the new location for the Kane Police Department at 2 Poplar Street was presented. Tony Alfieri reviewed it and offered his suggestions. Derrick Snyder had given a list of improvements that will cost approximately \$11,000.00 to be completed before the move-in date of January 1, 2026. A few questions were raised regarding the space. Don Payne said he would contact the landlord and report back at the October meeting.
- e. A contract to recruit Police cadet candidates was introduced to Council. Tony Alfieri read the terms of the contract and Derrick Snyder explained the hiring process that will be used. He said that Bradford had three successful candidates utilizing this plan. The mayor had many concerns and would like to table this issue until the October meeting. Jack Zelina suggested that everyone put ideas together for the next workshop. No further discussion.
- f. Council does not yet have the agreement for the troll. It was agreed that Southover Park is a particularly good place for it.

### **Mayor's Report**

The mayor reported that she toured the new space for the Police Department at 2 Poplar Street. She encouraged everyone to attend an event at the amphitheater on September 19<sup>th</sup>.

### **Statement of Citizens (Time limited to 5 minutes)**

Theresa Auriemmo asked for clarification on a few of the agenda items for her newspaper article.

### **Executive Session**

Council paused at 8:00 pm to break into Executive Session regarding Personnel.

**Adjournment**

The Regular Session resumed at 8:32 pm. A motion was made by Jerry Milliron, second by Debra Miller to approve an extra \$13,600.00 in costs for the Birch Street Sidewalk Project to be paid out of the Controlled Account. No further discussion. Ayes from all. Motion carried. Debra Miller said that she will have information put together regarding fireworks next year for the October meeting. A motion was made by Melanie Clabaugh, second by Jerry Milliron to adjourn at 8:37 pm. No further discussion. Ayes from all. Motion carried.

Respectfully submitted,  
Laura McDonald, Kane Borough Treasurer