

Kane Borough Council Meeting

August 13, 2025

Call to Order

The regular monthly meeting of the Kane Borough Council was called to order at 6:30 pm by Council President Tom Kase. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on August 12, 2025.

Invocation

Pastor David Pflieger delivered the invocation.

Roll Call

Present: Tom Kase (President), Jack Zelina (Vice President), Kelle Bari, Jerry Milliron, Sam Cummings, Melanie Clabaugh, Donald Payne (Council Secretary), Heath Boyer (Police Chief), and Bill Cook (Assistant Street Dept. Manager).

Telecommunications: None present

Excused: Debra Miller, Mick O'Rourke (Street Dept. Manager), and Matt Bressler (Fire Chief)

Absent: Joe Geer (Code Compliance)

Visitors

Michael Lombardo, Steve Dyne, Nikki O'Rourke, and Bonnie Phillips

Statement of Citizens on Agenda Items

Michael Lombardo stated that he wanted to let Council know that he was still in opposition to the amendment to Chapter 78-7, Keeping of Animals, to limit small animals to six per household. Bonnie Phillips asked Council if the Garden Club would be permitted to bury a time capsule in Evergreen Park. Tom Kase said he would put the item under New Business. She also asked if she needed the approval to plant a tree for the 250-year anniversary on school property. The mayor suggested that she ask the School Board.

Approval of Minutes

A motion was made by Melanie Clabaugh, second by Kelle Bari to approve the minutes of the July 9, 2025, Regular Council meeting. A motion was made by Melanie Clabaugh, second by Jack Zelina to approve the minutes of the July 29, 2025, Special Meeting. No further discussion. Ayes from all. Motion carried.

Unfinished Business- None

Correspondence

- a. Local Realty Transfer Tax-July 2025
- b. WSF's Annual PA Sunflower Festival
- c. Thank you note from Art in the Wilds- Tom Kase read it to Council

Monthly Reports

Budget: A motion was made by Jack Zelina, second by Melanie Clabaugh to approve the Budget Report, as presented. No further discussion. Ayes from all. Motion carried.

Tax Collector: A motion was made by Kelle Bari, second by Sam Cummings to approve the Tax Collector report. No further discussion. Ayes from all. Motion carried.

Bills for Payment

Check detail in the amount of \$83,035.92 was presented to Council for approval. This included bills from the Liquid Fuels account. A motion was made by Sam Cummings, second by Melanie Clabaugh to approve the bills for Payment, as presented. No further discussion. Ayes from all. Motion carried.

Department Reports

Office: Report submitted. Don Payne elaborated on Item #13. He mentioned that he met two new employees with PA American Water. He added that he spoke with the sales representative with Rent Fun and that he now has access to the kiosk dashboard. He said that it provides usage statistics from the various kiosks and that the most popular one is pickleball.

Code Compliance: Report submitted. Don Payne said that the new Code Compliance software is up and running.

Solicitor: No report.

Police: Report submitted. Chief Boyer announced that he is retiring from the Kane Borough Police Department on August 15, 2025. He will be moving on to the McKean County Sheriff's Department to continue his career. He commended Assistant Police Chief Derrick Snyder's ability to work so well with modern technologies and to refer to him with any concerns in the future. Tom Kase thanked him for his 27-year service in the Borough and wished him well for his new career path. The mayor presented Chief with a plaque honoring his service and commitment.

Street: Report submitted. Bill Cook reported that the Street Department has not yet begun working with the new Hot Mix Transporter, as it is not yet registered.

Fire: Report submitted. Tom Kase read the recommendation from Chief Bressler in his report. Chief Bressler wanted to remind residents to be extra cautious on the roads as school will be opening soon. He also expressed thanks to Chief Boyer for the years of cooperation with the Fire Department.

Assessment: Report submitted.

Health Board: Report submitted.

Committee Reports

Parks Commission- As to Item #6, Don Payne said that Vollmar Excavating Company won the bid for the dam removal project at Southover Park and are to begin work in September.

New Business

- a. A motion was made by Sam Cummings, second by Jack Zelina to approve the Ordinance Amendment for 78-7, Keeping of Certain Animals. No further discussion. Ayes from all. Motion carried.
- b. A motion was made by Kelle Bari, second by Sam Cummings to approve the Ordinance Amendment for 106-2H, Relating to Outdoor Burning. No further discussion. Ayes from all. Motion carried.
- c. A motion was made by Melanie Clabaugh, second by Sam Cummings to approve the Resolution to support the A250PA Semi quincennial. No further discussion. Ayes from all. Motion carried.
- d. Tom Kase said that he would like to address Bonnie Phillip's request from the Garden Club to bury a time capsule in Evergreen Park. A motion was made by Sam Cummings, second by Melanie Clabaugh to approve. No further discussion. Ayes from all. Motion carried.

Mayor's Report

The mayor reported that she met with a representative from Senator Fetterman's office. They toured the Six and Kane building, UPMC Kane, the Children's Museum site and the school. She also attended a conference in Hershey this past month. She was asked to speak about Kane's SPARKS model and revitalization efforts in Kane.

Statement of Citizens (Time limited to 5 minutes) none.

Executive Session

Council paused at 7:09 pm to break into Executive Session regarding Personnel.

Adjournment

The Regular Session resumed at 8:29 pm. A motion was made by Jack Zelina, second by Kelle Bari to authorize Tom Kase and Don Payne to present Chief Boyer with a retirement package on August 15, 2025. No further discussion. Ayes from all. Motion carried. A motion was made by Melanie Clabaugh, second by Kelle Bari to allow MCS Consulting to assist in the search for a new Police Chief. No further discussion. Ayes from all. Motion carried. A motion was made by Sam Cummings, second by Jack Zelina for Don Payne and the Personnel Committee to decide upon additional compensation for Assistant Police Chief Derrick Snyder in the interim. No further discussion. Ayes from all. Motion

carried. Jack Zelina expressed concerns regarding e-bikes in the Business District. The Borough had originally placed signs stating, “No bikes or skateboards in the Business District,” but they had been removed for a street project. They will need to be replaced with additional language regarding safety, along with stating a fine for non-compliance. Don Payne reported that people have been parking in the “X” spots on Main Street. He also said that he will contact the State Store’s new manager about blocking the parking spots too early before their deliveries. He added that the Borough received HOP permits for new crosswalks. A question regarding the Parks Committee minutes about the tennis and pickleball courts was brought up. The minutes were unclear about the future intentions. A motion was made by Melanie Clabaugh, second by Jack Zelina to adjourn the meeting. No further discussion. Ayes from all. Motion carried. Meeting adjourned at 8:45 pm.

Respectfully submitted,
Laura McDonald, Kane Borough Treasurer