

Kane Borough Council Meeting

May 14, 2025

Call to Order

The regular monthly meeting of the Kane Borough Council was called to order at 6:30 pm by Council President Tom Kase. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on May 12th, 2025.

Invocation

Father Bill O'Brien was not present when the meeting was called to order. Council proceeded with the Pledge of Allegiance. Father O'Brien arrived after and provided the Invocation.

Roll Call

Present: Tom Kase (President), Jack Zelina (Vice President), Kelle Bari, Jerry Milliron, Debra Miller, Sam Cummings, Tony Alfieri (Solicitor), Heath Boyer (Police Chief), and Mick O'Rourke (Street Dept. Manager).

Telecommunications: None present

Excused: Mayor Brandy Schimp, Melanie Clabaugh and Donald Payne

Absent: Joe Geer (Code Compliance) and Matt Bressler (Fire Chief)

Visitors

Hayley Gubelman, Michael Lombardo, Gary Karlene, Steve Dyne, and Dan Johnson

Chief Boyer introduced the Borough's new part time Police Officer, Johnathan Uplinger, and gave Council a brief overview of his career.

Statement of Citizens on Agenda Items

Though the ordinance was not on the agenda, Michael Lombardo stated to Council that he is interested in working with the Borough and would like the discussion to continue.

Approval of Minutes

A motion was made by Jack Zelina, second by Jerry Milliron to approve the minutes of the April 9, 2025, Regular Council meeting. No further discussion. Ayes from all. Motion carried.

Unfinished Business

Correspondence

- a. Local Realty Transfer Tax- April 2025
- b. Letter to Officer Hartman
- c. Letter/Notification of McKean County Solid Waste Plan Revision
- d. Disabled Veterans Tax Exemption Certificate
- e. Letter from Juvenile Probation Victim Services

Monthly Reports

Budget: A motion was made by Debra Miller, second by Kelle Bari to approve the Budget Report, as presented. No further discussion. Ayes from all. Motion carried.

Tax Collector: A motion was made by Jerry Milliron, second by Sam Cummings to approve the Tax Collector report. No further discussion. Ayes from all. Motion carried.

Bills for Payment

Check detail in the amount of \$65,108.08 was presented to Council for approval. This included bills from the Liquid Fuels account. A motion was made by Jack Zelina, second by Debra Miller to approve the bills for Payment, as presented. No further discussion. Ayes from all. Motion carried.

Department Reports

Office: Report submitted.

Code Compliance: Report submitted.

Solicitor: Report submitted. Tony Alfieri stated he had worked with Laura McDonald on 4 Right-to-Know requests. Under number 58 on his list, 8 Beech Street, Tony had Laura cut a check for the back taxes totaling \$1,313.75 to close on the sale next week.

Police: Report submitted. Jerry Milliron had questions regarding DOT inspection licenses. Chief Boyer said that the Borough did not hire a DOT officer. He explained that Officer Hartman had taken training in Title 62 which focuses on illegal modifications to vehicles. The Borough will not be opening a weighing station. Chief also mentioned that there are a lot of e-bikes around the Borough and to use caution. He asked for Council to find out how e-bike laws are enforced in other communities. Debra Miller offered to put an article together about e-bike safety and etiquette.

Street: Report submitted. Mick O'Rourke reported to Council that the new street sweeper had been returned to the Borough.

Fire: Report submitted. Chief Bressler pointed out in his report to always call 911 for downed wires.

Assessment: Report submitted.

Health Board: Report submitted.

A motion was made by Kelle Bari, second by Jerry Milliron, to approve Department reports as presented. No further discussion. Ayes from all. Motion carried.

Committee Reports

The Ordinance Committee plans to add a proposed amendment at the next Council meeting. The Parks Committee submitted minutes from the last meeting. As for Number 3 on the Parks Committee minutes, it was mentioned again that the Chamber should put out a Facebook video on how to use the kiosks. On item Number 4, Tom Kase said that the Borough will be submitting a grant application by May 31st.

New Business

- a. A motion by Debra Miller, second by Sam Cummings to approve the Haines and Company 2024 Financial Audit, as presented. No further discussion. Ayes from all. Motion carried.
- b. Don and Laura had a conference call with Ron Moore from the USDA regarding funding for new projects, such as paving and building a new office.

Mayor's Report

Report submitted. Debra Miller asked about item Number 4 on the mayor's list as to the scope of circulation of the Spotlight PA publication. Tom Kase said that on item Number 12, he met with the Police Department auditor along with Chief Boyer, Jack Zelina, and Mayor Schimp. An audit report will be out in approximately one month.

Statement of Citizens (Time limited to 5 minutes) none.

Hayley Gubelman asked if there were any plans to upgrade the trestle area of the trail. Tom Kase explained that the Borough has extensive plans for it and will need to apply for funding due to the scope of the work. After Hayley spoke, Tom Kase reported that KARE for Kane had a record year for volunteers and that it was highly successful.

Executive Session

The Regular Borough Council meeting paused to begin the Executive Session at 7:06 pm.

Adjournment

The Regular Session of the Kane Borough Council resumed at 7:20 pm. No further discussion. Meeting adjourned.

Respectfully submitted,

Laura McDonald, Kane Borough Treasurer