

**Kane Borough Council Meeting**  
**March 12, 2025**

**Call to Order**

The regular monthly meeting of the Kane Borough Council was called to order at 6:30 pm by Council President Tom Kase. The meeting was held at the Borough Office, 112 Bayard St., Kane, PA 16735. Members were notified of the meeting on March 10th, 2025.

**Invocation**

Pastor Calvin Cook led the council and guests in prayer, followed by the Pledge of Allegiance.

**Roll Call**

**Present:** Tom Kase (President), Jack Zelina (Vice President), Melanie Clabaugh, Kelle Bari, Jerry Milliron, Debra Miller, Don Payne (Secretary), Tony Alfieri (Solicitor), Brandy Schimp (Mayor), Matt Bressler (Fire Chief)

**Telecommunications:** None present

**Excused:** Heath Boyer (Police Chief), Sam Cummings

**Absent:** Joe Geer (Code Compliance)

**Visitors**

Pastor Calvin Cook, Teresa Auriemmo, Francis Auriemmo, Audrey Gerold, Mike Krantz, Jimi Griffin, Aleaya Gerold

**Statement of Citizens on Agenda Items**

None

**Approval of Minutes**

A motion was made by Debra Miller, second by Jack Zelina to approve the minutes of the January 8, 2025, Regular Council meeting. No further discussion. Ayes from all. Motion carried.

**Unfinished Business**

- A. Ordinance #A-1083 Amendment of Chapter 242 Vehicles & Traffic 242-51-B to designate alternate parking on Chase Street from Greeves Street to Haines Street, 3:00 AM to 6:00 AM. A motion was made by Debra Miller, second by Jack Zelina to approve as the second reading. Ayes from all. Motion carried.
- B. Ordinance #A-1084 Amendment of Chapter 242 On-Street Metered Parking, 242-31 amending letter E. Council agreed to take the word “metered” from the language of the Ordinance. A motion was made by Jack Zelina, second by Sam Cummings to approve as the second reading. Jack Zelina asked if tickets are carried over from year to year. Don Payne stated that tickets reset to zero at the beginning of each season. No further discussion. Ayes from all. Motion carried.

**Correspondence**

- a. Letter from Juvenile Probation Victim Services
- b. McWaPEC Dinner- Reservations will need to be made by February 20, 2025.

**Monthly Reports**

**Budget:** A motion was made by Jack Zelina, second by Debra Miller to approve the Budget Report, as presented. Mayor Schimp asked if there had been any pushback from the increase in Amusement Licenses. Don Payne stated that there were a few questions, but no other issues. Don Payne explained the increase in the West Penn Power bill for street light electrical costs. He said that his contact there reported that there had been no increase in bills since 2017 and the company is now trying to play catch-up. No further discussion. Ayes from all. Motion carried.

**Tax Collector:** A motion was made by Debra Miller, second by Jack Zelina to approve the Tax Collector report, as presented. Don Payne stated that there was no report for January 2025. No further discussion. Ayes from all. Motion carried.

### **Bills for Payment**

Check detail in the amount of \$96,872.69 was presented to Council for approval. This included bills from the Capital Projects account and the Liquid Fuels account. A motion was made by Debra Miller, second by Jack Zelina to approve the bills for Payment, as presented. No further discussion. Ayes from all. Motion carried.

### **Department Reports**

**Office:** Report inadvertently excluded. Report items discussed:

- A. Don Payne and Jack Zelina visited Showcase Homes in Shippenville to get information about an initiative, along with Bradford, to improve Borough-owned lots with new homes. The purpose will be to make these lots desirable for new residents and to place them back on the tax rolls. Mayor Schimp told Council about a pilot program meeting that she will be attending that offers grant money for new land development. She will report back with further information.
- B. Don Payne reported that the new street sweeper arrived.

**Code Compliance:** Don Payne stated that the main concerns for Code Compliance have been snow removal and garbage collection.

**Solicitor:** Report Submitted.

- A. Tony Alfieri reported that he composed a letter regarding Senior Patrolman Bill Nichols' return to work status.
- B. He also stated that he worked with Laura McDonald on two Right-to-Know requests.

**Police:** Report submitted. No further discussion

**Street:** Report submitted. No further discussion.

**Fire:** Report submitted. Chief Bressler included his concerns regarding the void in EMS services and ambulance response times.

**Assessment:** No report submitted.

**Health Board:** Report Submitted.

A motion was made by Jack Zelina, second by Debra Miller to approve the Department Reports, as presented. No further discussion. Ayes from all. Motion carried.

### **Committee Reports**

Only the Parks Commission report was submitted. Tom Kase asked if Ben Asel's Haunted Path event at Evergreen Park would conflict with the Pumpkin Walk this year. Don Payne said that it would not. Jack Zelina raised a concern about the memorial plaques at Santilli field. He said that they had been moved to the restroom building at some point and that they should be placed in a more honorable location.

### **New Business**

1. A motion was made by Sam Cummings, second by Jack Zelina to authorize Tom Kase and Don Payne to sign the Northwest Bank Government Certificate and the Business Credit Card maintenance form to remove Jo Beth Brinkley's name from the account. No further discussion. Ayes from all. Motion carried.
2. A motion was made by Sam Cummings, second by Debra Miller to adopt Resolution #01-25 Authorization to use funds from the Controlled Account and the Liquid Fuels account to pay for the new street sweeper. No further discussion. Ayes from all. Motion carried.
3. A motion was made by Debra Miller, second by Jack Zelina to adopt Resolution #02-25 Authorization to submit a grant application to the Greenways, Trail and Recreation Program for resurfacing the tennis courts into pickleball courts at Evergreen Park. Don Payne said that E & M Engineering will draw up specs for the project. No further discussion. Ayes from all. Motion carried.

### **Mayor's Report**

Report submitted. The Mayor reported that she wrote a letter of support for further investigation into Kayleen Herbstritt's concerns with PA American Water. She also explained her letter of support for Sienna Conklin. The Mayor added that she and her husband were asked to speak at the Annual Fire Department banquet on February 22, 2025. She asked Council if

the Borough owns the lights in the school zone and who is responsible for the timing of the lights before and after school. She had received a call from a concerned citizen asking if the lights could stay on longer after school with all of the increased activities.

**Statement of Citizens (Time limited to 5 minutes)**

None

**Executive Session**

The Regular Borough Council meeting paused to begin the Executive Session at 8:27 pm.

**Adjournment**

The Regular Session of the Kane Borough Council resumed at 8:28 pm. A motion was made by Sam Cummings, second by Jerry Milliron to authorize Tom Kase and Don Payne to sign the agreement from NCS Consulting to conduct an assessment of the Borough Police Department. No further discussion. Ayes from all. Motion carried. Meeting adjourned at 8:33 pm.

Respectfully submitted,  
Laura McDonald, Kane Borough Treasurer