

**KANE BOROUGH COUNCIL**  
**November 11, 2024**

**CALL TO ORDER**

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by Acting President Jack Zelina. The meeting was held at the Borough Office, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on December 13, 2023.

**INVOCATION**

Reverend Carol Sharp led council in prayer, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Tom Kase (Acting Mayor), Jack Zelina (Acting President), Kelle Bari, Jerry Milliron, Dr. Debra Miller, Don Payne (Secretary), Tony Alfieri (Solicitor), Carrie Klaiber (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Telecommunications: None

Excused: Melanie Clabaugh, Sam Cummings, Brandy Schimp (Mayor)

Absent: Matt Bressler (Fire Chief), Joe Geer (Code Compliance)

**VISITORS**

Reverend Carol Sharp

**STATEMENT OF CITIZENS ON AGENDA ITEMS**

None

**APPROVAL OF MINUTES**

A motion was made by Mr. Milliron, seconded by Mrs. Bari, to approve the minutes of the October 9, 2024 Special Meeting. Ayes from all. Motion carried.

A motion was made by Dr. Miller, seconded by Mr. Milliron, to approve the minutes of the October 9, 2024 Regular Council Meeting. Ayes from all. Motion carried.

**UNFINISHED BUSINESS**

- a. A motion was made by Mrs. Bari, seconded by Dr. Miller, to approve and accept Ordinance #A-1079 to restrict transient vendors from being in the Central Business District except by permission from the Borough Office. Ayes from all. Motion carried.
- b. A motion was made by Dr. Miller, seconded by Mrs. Bari to approve and accept Ordinance #A-1080 to amend verbiage throughout Chapter 74 Amusement Devices and increase the license fees for PA games of skill and/or chance. Ayes from all. Motion carried.
- c. A motion was made by Mr. Milliron, seconded by Mrs. Bari to approve and accept the 2025 General Fund Budget as presented with a .5 mil tax rate increase and a contribution from the restricted fund of \$225,163.77. Ayes from all. Motion carried.
- d. A motion was made by Mrs. Bari and seconded by Dr. Miller to approve and accept the 2025 Liquid Fuels Budget. Ayes from all. Motion carried.

**CORRESPONDENCE**

- a. Letter of apology regarding Evergreen Park vandalism
- b. Letter from The Collins Companies Foundation received with grant check and thank you letter sent to them from Carrie Klaiber.
- c. Municipal Pension Reporting Program Distress Score
- d. Kane Area Chamber of Commerce Member Letter of this year's highlights
- e. Response to K.A.R.C.C.
- f. Homelessness Consortium meeting minutes

**MONTHLY REPORTS**

Budget – Report submitted to Council.

A motion was made by Mrs. Bari, seconded by Mr. Milliron, to approve the Budget Report, as presented. Ayes from all. Motion carried.

Tax Collector – Balance on duplicate = \$87,488.26 (Previous month - \$93,521.07)

A motion was made by Mr. Milliron, seconded by Mrs. Bari, to approve the Tax Report, as presented. Motion carried.

**BILLS FOR PAYMENT**

Check detail in the amount of \$891,844.32 was presented to Council for approval.

A motion was made by Dr. Miller, seconded by Mr. Milliron, to approve the Bills for Payment. Ayes From all. Motion carried.

**DEPARTMENT REPORTS**

Office – Report Submitted.

Code Compliance - Report Submitted.

Solicitor – Report Submitted.

Police – Report submitted. All mandatory training is complete for 2024.

Street - Report Submitted.

Fire – No Report submitted.

Assessment – No Report submitted.

Health Board – Report submitted.

A motion was made by Dr. Miller, seconded by Mr. Milliron, to approve the Department Reports, as presented. Ayes from all. Motion carried.

**COMMITTEE REPORTS.**

Negotiations – Police Negotiations meeting on November 14<sup>th</sup>.

Parks- Minutes from the October 23, 2024, meeting were submitted.

A motion was made by Mrs. Bari, seconded by Dr. Miller to approve the Committee Reports. Ayes from all. Motion carried.

**NEW BUSINESS**

- a. Ordinance #A-1081 – Fixing the Tax Rate for Year 2025 at 11 mils. A motion was made by Mrs. Bari, seconded by Mr. Milliron, to approve and accept the first reading. Ayes from all. Motion carried.
- b. Ordinance #A-1082 – Amending Chapter 72, Alternative Dispute Resolution for High Grass and Snow Removal to be given notice and fined per season rather than per twelve-month period and to add Borough remedy and property lien placement for lack of property owner payment. A motion was made by Dr. Miller, seconded by Mrs. Bari to approve and accept the first reading. Ayes from all. Motion carried.
- c. A motion was made by Mr. Milliron, seconded by Mrs. Bari to give Laura McDonald, Treasurer, authorization to access account information for all current Kane Borough checking and savings accounts at Hamlin Bank and Northwest Bank and for all future accounts at these or any other bank for as long as she holds this position. Ayes from all. Motion carried.
- d. A motion was made by Mr. Milliron, seconded by Dr. Miller to deny the Repository Bid of Michael Balmer of \$250.00 for 311 Moffit Avenue, Kane, PA. Ayes from all. Motion carried.

**MAYOR’S REPORT**

Report submitted.

**STATEMENT OF CITIZENS**

None

**EXECUTIVE SESSION**

**ADJOURNMENT**

Being no further business, a motion was made by Dr. Miller seconded by Mrs. Bari to adjourn the meeting. Motion carried. The meeting was adjourned at 8:55 P. M.

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Carrie Klaiber, Recording Secretary