

KANE BOROUGH COUNCIL

July 10, 2024

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on December 13, 2023.

INVOCATION

Pastor Calvin Cook led council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Tom Kase (President), Jack Zelina (Vice President), Melanie Clabaugh, Kelle Bari, Jerry Milliron, Brandy Schimp (Mayor), Don Payne (Secretary), Tony Alfieri (Solicitor), Carrie Klaiber (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Telecommunications

Excused: Sam Cummings Jr., Debra Miller

Absent: Matt Bressler (Fire Chief), Joe Geer (Code Compliance)

VISITORS

Andy McKowan (Kane Republican), Steve Dyne, Nikki O'Rourke, Pastor Calvin Cook, Judi Cook, Kayley Gubelman, Michael Lombardo

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Zelia, seconded by Mrs. Bari, to approve the minutes of the June 12, 2024, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

None

CORRESPONDENCE

- a. Letter McKean County Juvenile Probation update from the Evergreen Park vandalism.
- b. Letter from Dan Farnsworth.
- c. Thank you from Francis Aureimmo Jr. for assisting the Kane Garden Club.
- d. Email from Scott Mealy regarding the repair at the corner of Greeves and Fraley.

MONTHLY REPORTS

Budget – Report submitted to Council.

A motion was made by Mrs. Clabaugh, seconded by Mr. Zelina, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$106,831.46 (previous balance \$151,309.74)

A motion was made by Mrs. Clabaugh, seconded by Mr. Milliron, to approve the Tax Collector's Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$172,151.19 was presented to Council for approval.

A motion was made by Mr. Zelina, seconded by Mrs. Bari, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Report submitted. There was discussion about resurfacing the 3 tennis courts and turning them into 6 pickle ball courts and one tennis court. Pickle ball has grown in popularity and the courts now are very busy with pickle ball players on the tennis courts. Also, with the addition of the kiosk for pickle ball equipment, this will be even more necessary. Perhaps a fence separating the tennis courts from the pickle ball courts will make them more usable at the same time (as with the basketball court currently).

Code Compliance - Report Submitted.

Solicitor – Report Submitted. Personnel Manual revisions are completed and have been given to Carrie update. The Personnel Committee approved the content revisions that had been made previously.

Police – Report submitted.

Street - Report Submitted.

Fire – No Report submitted.

Assessment – Report submitted.

Health Board – No Report submitted.

A motion was made by Mrs. Bari, seconded by Mrs. Clabaugh, to approve the Department Reports, as presented. Motion carried.

COMMITTEE REPORTS

Negotiations – A meeting is scheduled for July 17th for the Negotiations Committee to meet with the Police Dept Representative to begin negotiations for the 2025-2027 contract.

Property – Concern near the Concession Stand at Glenwood Park by the soccer fields. This has been looked at and a ramp is the best solution. This will be addressed in the near future.

Library – Minutes from the May 21, 2024 meeting were submitted. A meeting was held on July 10, 2024 and Ms. O'Rourke reported that they are offering a summer reading program and crochet classes this summer.

Parks- Minutes from the June 26, 2024 meeting were submitted. A two-sided bench was suggested when the Birch Street sidewalk is completed.

NEW BUSINESS

- a. Issac Walter – submitted update via email prior to the meeting, The Children’s Fair will now be at the Chestnut Street Center, rather than Glenwood Park. The date is to be determined because of funding. He will provide future updates as details come together.
- b. Approval for the Application for County Aid to receive Liquid Fuels Allocation – a motion was made by Mr. Zelina, seconded by Mrs. Clabaugh. Motion carried.
- c. Approval of Authorized Signatories for all Borough bank accounts at Hamlin Bank and North West Savings Bank. The Authorized Signatories will be:
Thomas Kase, Council President; Jack Zelina, Council Vice-President; Melanie Clabaugh, President Pro Tem; Samuel Cummings, Jr, Council Member; Debra Miller, Council Member; Donald Payne, Council Secretary / Borough Manager; Carolyn Klaiber, Asst. Borough Manager / Office Manager
A motion was made by Mr. Zelina, seconded by Mrs. Clabaugh. Motion carried.
- d. A motion was made by Mrs. Clabaugh, seconded by Mrs. Bari to approve the proposals from Hummer Turfgrass Systems, Inc. to fix the drainage issues, regrade and reseed the outfield at Santilli Field in Glenwood Park and to approve that Capital Projects Restricted funds be committed in the amount of \$150,000.00 for this phase of the project. This, along with the infield resurfacing that had been previously approved (with a \$100,000.00 Capital Projects Restricted funds commitment) and a \$50,000.00 grant from the Collins Foundation will complete the needed repairs to the field, allowing the Kane Area High School Baseball Team to return to Kane for the 2025 spring season. Motion carried.
- e. No bids were received for the advertised sale of 420 Welsh Street and 306 Janeway Street.

MAYOR’S REPORT

Report submitted. Police are looking into getting a bicycle for patrolling.

STATEMENT OF CITIZENS

Mrs. Judi Cook asked for the creation of a committee to prioritize improvements to the Knox & Kane Trailhead in Kane and to develop a plan and promote activities to make Kane a Trail Friendly Town. She has funds committed to make a large vinyl map of the Trail to be displayed at the Trailhead and would like to have that made and hung on the old depot building. Council was in favor of this, with the permission of the Kane Chamber of Commerce to be sure that the colors and detailing are in line with the town branding. It was also suggested that a similar Kane Map be hung there so visitors can see the town and all we have to offer. Tom Hartman, Chair of the Parks Commission will be contracted to see if he feels that a committee for this purpose (should it be started) would be best served as part of the Parks Commission or as a sub-committee of the Borough Properties Committee.

EXECUTIVE SESSION

None

ADJOURNMENT

Being no further business, a motion was made by Mrs. Clabaugh, seconded by Mr. Zelina to adjourn the meeting. Motion carried. The meeting was adjourned at 7:39 P. M.

Carrie Klaiber, Recording Secretary