

**KANE BOROUGH COUNCIL**  
**February 14, 2024**

**CALL TO ORDER**

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on December 13, 2024.

**INVOCATION**

Pastor David Pflieger led Council in prayer, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Tom Kase (President), Jack Zelina (Vice President), Brandy Schimp (Mayor), Melanie Clabaugh, Jerry Milliron, Sam Cummings, Jr., Don Payne (Secretary), Tony Alfieri (Solicitor), Carrie Klaiber (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager), Matt Bressler (Fire Chief)

Telecommunications: None

Excused: Gary Schul, Kelle Bari

Absent: Joe Geer (Code Compliance)

**VISITORS**

Pastor Pflieger, Andy McKowan (Kane Republican), Steve Dyne, Nikki O'Rourke, Liz Farnsworth

**STATEMENT OF CITIZENS ON AGENDA ITEMS**

None

**APPROVAL OF MINUTES**

A motion was made by Mrs. Clabaugh, seconded by Mr. Zelina, to approve the minutes of the January 10, 2024, regular monthly meeting. Motion carried.

**UNFINISHED BUSINESS**

- a. Ordinance #A-1075 regarding the regulation of cats and specifying the rules of assisting in the baiting of free roaming cats. A motion was made by Mrs. Clabaugh, seconded by Mr. Milliron to approve this ordinance. Motion carried.

**CORRESPONDENCE**

- a. McWaPEC meeting minutes from 9/2023 were distributed.

**MONTHLY REPORTS**

Budget – Report submitted to Council.

A motion was made by Mrs. Clabaugh, seconded by Mr. Zelina, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$736,688.30 (The 2024 beginning total was \$797,891.45)

A motion was made by Mr. Cummings, seconded by Mrs. Clabaugh, to approve the Tax Collector's Report as presented. Motion carried.

### **BILLS FOR PAYMENT**

Check detail in the amount of \$64,071.69 was presented to Council for approval.

A motion was made by Mr. Zelina, seconded by Mrs. Clabaugh, to approve the Bills for Payment. Motion carried.

### **DEPARTMENT REPORTS**

Office – Report submitted. In addition to his report, Mr. Payne stated that he and Mr. Shawn Agosti from PennDOT measured streets that need to be repaved so a plan can be developed for spring/summer repaving. The Penn State Cooperative Extension Tree Program Application has been submitted. Mr. Zelina spoke about potential building on our lots. He will be meeting with the Borough Properties Committee to narrow in on specifics of what would be needed.

Code Compliance - Report Submitted

Solicitor – Report Submitted.

Police – Report submitted. Chief Boyer reminded all to lock garages and sheds due to thefts lately, specifically of motorbikes. There was also a discussion about the new parking tickets not holding up well in wet weather. Mrs. Klaiber will investigate low-cost solutions.

Street - Report Submitted.

Assessment – Report submitted.

Health Board - No Report submitted.

Fire - Report submitted. Chief Bressler mentioned in his report that there have been issues with communication about street closures for the water and sewer pipe replacement that is being done around the Borough. Mr. Payne explained that the contractor is supposed to contact 911 with closures. He will reiterate this as he speaks with contractors.

A motion was made by Mr. Zelina, seconded by Mr. Cummings, to approve the Department Reports, as presented. Motion carried.

### **COMMITTEE REPORTS**

Labor Negotiations – Mr. Kase received a letter from Officer Derrick Snyder requesting to initiate negotiations for the 2025-2027 police contract.

Cable/IT – Mr. Zelina reported on his research on getting PA stations on our cable network. A petition can be filed with the FCC to change this, but it must be done by the broadcast stations. Mr. Zelina has drafted a letter to send to Erie stations requesting that they petition on our behalf.

Parks Commission – Minutes from the January 24, 2024 meeting were submitted.

Library – Minutes from the January 16, 2024 meeting were submitted. Ms. Nikki O'Rourke reminded of council of their new hours and the Soup and Pie Luncheon fundraiser coming up in March.

**NEW BUSINESS**

- a. Resolution #03-24 was read permitting Statewide Tax Recovery to collect past due Per Capita Taxes form 2022 and 2023 on behalf of the Borough. A motion was made by Mrs. Clabaugh, seconded by Mr. Zelina. Motion carried.
- b. A motion was made by Mr. Cummings, seconded by Mr. Zelina, to sign an Addendum to our Agreement with Statewide Tax Recovery due to their merger with H. A. Berkheimer. Motion carried.
- c. Repository Bids:
  - i. 75 & 77 Fraley Street – Bid from McKean County Holdings LLC
  - ii. 311 Moffit Avenue – Bid from McKean County Holdings LLCA motion was made by Mts. Clabaugh and seconded by Mr. Cummings to deny both above repository bids. Motion carried.

**MAYOR’S REPORT**

Report Submitted. Mayor Schimp spoke about the DARE Reboot which is to kickoff February 20<sup>th</sup> which will be an introductory assembly for the elementary and middle school students. Also Tuesday evening will be the ceremony commemorating the late Officer Steve Jerman. She requested that all who can attend the ceremony in his honor the evening of February 20<sup>th</sup>.

**STATEMENT OF CITIZENS**

Mrs. Elizabeth Farnsworth addressed the council. She stated she appreciates that there is a warning issued for alternate parking during the first couple of days of that. She appreciates the Friends Memorial Library and the Kane Republican. She is excited that a Children’s Museum is coming.

**End regular session at 7:51 P.M.**

**EXECUTIVE SESSION**

The council held an executive session regarding personnel issues.

**Return to regular session at 8:42 P.M.**

A motion was made by Mrs. Clabaugh and seconded by Mr. Zelina allowing Mr. Payne to look for temporary part-time office help.

**ADJOURNMENT**

Being no further business, a motion was made by Mrs. Clabaugh, seconded by Mr. Milliron, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:43 P. M.

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Carrie Klaiber, Recording Secretary