

November 8, 2023

KANE BOROUGH COUNCIL
November 8, 2023

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on September 13, 2023.

INVOCATION

Pastor Garen Smith led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Tom Kase (President), Gary Schul (Vice President), Brandy Schimp (Mayor), Melanie Clabaugh, Scott Rudolph, Jack Zelina, Katie Johnson, Don Payne (Secretary), Tony Alfieri (Solicitor), Carrie Klaiber (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Telecommunications: None

Excused: None

Absent: Joe Geer (Code Compliance)

VISITORS

Pastor Smith, Theresa Auriemmo, Francis Auriemmo, Sam Cummings, John and Laura Carp and children

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the October 11, 2023, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

- a. Ordinance #A-1070 Assessment Permits was read for the second time. A motion was made by Mr. Schul and seconded by Mr. Zelina to approve the ordinance as read. Motion carried.
- b. Ordinance #A-1071 Special Funds was read for the second time. A motion was made by Mrs. Clabaugh and seconded by Mrs. Johnson to approve the ordinance as read. Motion carried.

CORRESPONDENCE

- a. Letter from No Feline Left Behind
- b. Invitation to Six & Kane party.

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MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mrs. Clabaugh, seconded by Mr. Rudolph, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$84,583.97

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve the Tax Collector's Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail was presented to Council for approval. A motion was made by Mrs. Clabaugh, seconded by Mrs. Johnson, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Report submitted. Mr. Payne stated that PA American Water has supplied an updated list/schedule for the work they will be doing in the Borough.

Code Compliance - Report Submitted

Solicitor - Should have the Street Department Labor Contract for approval at the December meeting.

Police – Report submitted.

Street - Report Submitted. Leafer is having electrical control problems again this year and will need a diagnostic check when the collection season is over.

Assessment – No Report submitted

Health Board - No Report submitted

Fire - No written report submitted. Chief Bressler stated that the radio contract was coming up. He sent requested revisions to the County.

A motion was made by Mr. Schul, seconded by Mrs. Clabaugh, to approve the Department Reports, as presented. Motion carried.

COMMITTEE REPORTS

Finance - Finance Committee minutes from their October 27, 2023 meeting were submitted.

Parks Commission - Parks Commission minutes from the October 25, 2023 meeting were submitted. Mr. Kase also stated that many trees have been planted in Evergreen Park thanks to the Borough and a generous donation by the Magnuson family.

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Department Reports, as presented. Motion carried.

NEW BUSINESS

- a. 2024 Proposed Budget, as recommended by the Finance Committee– first reading.
A motion was made by Mrs. Clabaugh, seconded by Mr. Schul to approve the first reading of the proposed 2024 budget as presented and to access the Controlled Funds to subsidize the General Fund deficit to balance the budget.

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- b. Ordinance #A-1072 Per Capita Tax – first reading to eliminate the per capita tax.
A motion was made by Mr. Rudolph and seconded by Mr. Zelina to accept this first reading.
- c. Ordinance #A-1073 2024 Tax Rate – first reading to set the 2024 tax rate with no change.
A motion was made by Mrs. Johnson and seconded by Mrs. Clabaugh to accept this first reading.
- d. A motion was made by Mrs. Johnson and seconded by Mrs. Bari to accept the proposed subdivision of property on Birch Street for Robert & Mary Bernard and Steven & Brandon DiFazio.
- e. A motion was made by Mr. Rudolph and seconded by Mrs. Clabaugh to accept the Repository Bid from the Borough of Kane for \$250.00 for the property at 652 Dawson Street.
- f. A motion was made by Mrs. Bari and seconded by Mrs. Clabaugh to accept the Repository Bid from Reel Properties, LLC for \$250.00 for the property at 310 Welsh Street.

MAYOR'S REPORT

Report Submitted. Mayor Schimp suggested a resolution to establish a consistent date and time for trick or treat to circumvent all the questions each year.

STATEMENT OF CITIZENS

Laura Carp introduced herself, her husband, John and their 2 kids. They came to witness local government in action. They are the owners of Kane Mercantile. Ellie Carp thanked the Council for the great meeting. They live in Mt. Jewett but own a business in Kane, so they wanted to get to know the council.

EXECUTIVE SESSION

Council entered Executive Session at 7:23 P. M. regarding a Personnel issue.

REGULAR SESSION

Council re-entered Regular Session at 7:40 P. M.

A motion was made by Mrs. Johnson and seconded by Mrs. Bari to raise the annual pay of the Mayor to the maximum annual amount of \$2,500. Additionally, a Mayor's Expense account will be added to the 2024 budget for \$15,000.00 which will allow reimbursement on items pre-approved by Council. Motion Carried.

ADJOURNMENT

Being no further business, a motion was made by Mrs. Johnson, seconded by Mrs. Clabaugh, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:57 P. M.

Carrie Klaiber, Recording Secretary