

August 9, 2023

**KANE BOROUGH COUNCIL
AUGUST 9, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on August 7, 2023.

INVOCATION

Pastor Calvin Cook led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Tom Kase (President), Gary Schul (Vice President), Melanie Clabaugh, Jack Zelina, Scott Rudolph, Katie Johnson, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager), Joe Geer (Code Compliance)

Telecommunications: Brandy Schimp (Mayor)

Excused: Linda Kerek

Absent: Matt Bressler (Fire Chief)

VISITORS

Pastor Calvin Cook, Beth Koop, Nikki O'Rourke, Emma Clabaugh, Amy Mack, John Mack

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Schul, seconded by Mrs. Clabaugh, to approve the minutes of the July 12, 2023, regular monthly meeting. Motion carried.

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the minutes of the August 2, 2023, special meeting. Motion carried.

UNFINISHED BUSINESS

None

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CORRESPONDENCE

Request from KPD regarding Pension

It was announced the letter received from Chief of Police, Heath Boyer, will be discussed during Executive Session.

MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mr. Schul, seconded by Mrs. Johnson, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$104,060.67

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Tax Collector’s Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$105,566.72 was presented to Council for approval. A motion was made by Mr. Schul, seconded by Mrs. Johnson, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Mr. Payne submitted his report to Council and elaborated on many items included in the report. It was announced that the purchase of a new front-end loader will be on the September meeting agenda. Mr. Payne also stated he met with Jefferson Paving Corp. regarding the 2024 project of resurfacing the Tennis/Pickleball Courts in Evergreen Park.

Solicitor – Mr. Alfieri continues to work on different agreements that required his approval.

Code Compliance

Police

Street

Reports submitted

Assessment

Health Board

Fire – no report submitted

A motion was made by Mr. Schul, seconded by Mr. Zelina, to approve the Department Reports, as presented. Motion carried.

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COMMITTEE REPORTS

Finance

Mr. Kase requested an update on the 2024 Budget and would like to have an initial review meeting scheduled prior to Mrs. Brinkley's departure. Mrs. Brinkley will reach out to him about scheduling before the end of August.

Personnel

Mr. Kase stated that the Borough has offered positions to individuals for the two full-time Police Officer openings. A formal announcement will be made along with the school district for the position of School Resource Officer.

Cable/Technology

Mr. Zelina, Mr. Alfieri, and Mr. Payne will be scheduling a meeting to go over the proposed contract with Comcast to determine what changes should be made.

IT

Mrs. Clabaugh reported that the kanepa.org website is not redirecting individuals to the new kanepa.com website. Mrs. Brinkley will notify PSAB of this issue. Mrs. Brinkley will also request Mrs. Klaiber begin uploading Council minutes to the new website each month after approval.

Parks Commission

Parks Commission minutes from the July 26, 2023, meeting were submitted. Mr. Kase commended the 30 volunteers from the Highlander Christian Camp that completed projects at Evergreen and Glenwood Parks. It was also announced by Mr. Payne that the family of Jim Magnuson has proposed helping to fund the purchase of trees for Evergreen Park. Depending on what is raised by the family, the Borough may be approached for match funding. This will be revisited at a future date.

Library Board

Library Board minutes from the July 18, 2023, meeting were submitted. Miss O'Rourke added that due to state regulation changes, the library will be changing the hours of operation. This new change will have longer hours and she is hopeful more citizens will utilize the library.

Parking

Mr. Zelina stated he would like to schedule a meeting with the PennDOT Representative to the Borough. This meeting will verify the proposed parking spots on Fraley St. will meet PennDOT regulations.

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NEW BUSINESS

Ordinance #A-1069 – Amending Chapter 242

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to amend Chapter 242 (Vehicles and Traffic), Article III, § 242-15, A – deleting Chase Street from the existing chart. This will permit parking on Chase Street between 3:00 A. M. and 6:00 A. M. between Haines and Greeves Streets. Motion carried for the first reading.

MAYOR’S REPORT

Mayor Schimp did not have a report to submit; however, she did want to remind everyone that National Night Out will be held on August 21 from 6 – 8 P. M. at the firehall.

STATEMENT OF CITIZENS

None

EXECUTIVE SESSION

Council entered Executive Session at 7:15 P. M. regarding Borough Properties and Personnel.

REGULAR SESSION

Council re-entered Regular Session at 7:49 P. M.

220 Chase Street

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve the signing of all documents relating to the acquisition of 220 Chase Street. The documents include the Driscoll Agreement transferring ownership to the Borough, the Presbyterian Church Agreement permitting the usage of their parking lot during the demolition, and the Kimball Environmental Estimate for asbestos removal. Motion carried.

D. A. R. E. Officer

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve a \$500.00 payment be issued to the designated D. A. R. E. Officer each November as a bonus for taking on the 10-week instruction program within the school district. Motion carried.

ADJOURNMENT

Being no further business, a motion was made by Mr. Rudolph, seconded by Mr. Schul, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:55 P. M.

Jo Beth Brinkley, Recording Secretary