

July 12, 2023

**KANE BOROUGH COUNCIL
JULY 12, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on July 10, 2023.

INVOCATION

Pastor David Pfiieger led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Melanie Clabaugh, Jack Zelina, Scott Rudolph, Katie Johnson, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Absent: Matt Bressler (Fire Chief), Joe Geer (Code Compliance)

VISITORS

Pastor Pflieger, Theresa Auriemmo, Nikki O'Rourke

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the June 14, 2023, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

Ordinance #A-1068 – Amending Chapter 78 (Animals)

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to amend Chapter 78 of the Borough Code eliminating the licensing and registration of cats within the Borough. Motion carried for this second reading.

CORRESPONDENCE

None

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MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mrs. Johnson, seconded by Mrs. Clabaugh, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$142,392.65

A motion was made by Mrs. Clabaugh, seconded by Mr. Rudolph, to approve the Tax Collector’s Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$80,651.70 was presented to Council for approval. A motion was made by Mrs. Johnson, seconded by Mr. Zelina, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Mr. Payne submitted his report to Council and elaborated on some of the items included in the report.

Solicitor – Mr. Alfieri added to his report two property agreements have been finalized, the SRO Contract wage has been determined and he continues to work on the language needed for the Cable Franchise Agreement.

Police – Chief Boyer added to his report that there have been issues with juveniles in Evergreen Park including loud music, foul language, and not adhering to requests made by the Street Department employees. The Police Department is involved now and going forward, the employees should call the officer-on-duty.

Street – Mr. O’Rourke notified Council that the demo Caterpillar 920 Front-End Loader is at the Street garage in case anyone would like to come by to see it or any of the functions.

Assessment – Mrs. Brinkley announced a correction to the Building Permit for Susan Peterson. It should be 235 Biddle Street, not 23.

Code Compliance Report submitted

Fire – no report submitted

Health Board – no report submitted

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Department Reports, as presented. Motion carried.

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COMMITTEE REPORTS

Cable/Technology

Mr. Zelina stated that he has sent letters to House Representatives Glenn “GT” Thompson and Martin T. Causer and Senator Robert P. Casey, Jr. to see if they would be willing to assist in the effort to change Kane’s designated market area with The Nielsen Company to regain Erie, Johnstown, and/or Altoona channels.

IT

Mrs. Clabaugh reported that Mrs. Klaiber will be notified to begin uploading Council minutes to the new website each month after approval. It was also noted the Borough no longer needs to pay for the kanepa.org website with PSAB.

Parks Commission

Parks Commission minutes from the June 28, 2023, meeting were submitted. Mr. Payne added that the Commissioners are doing a wonderful job for the community.

Library Board

Library Board minutes from the June 20, 2023, meeting were submitted.

NEW BUSINESS

Ordinance #A-106 – Amending Chapter 215 (Solid Waste)

Mr. Payne stated he would like the first reading of this ordinance tabled until after the August 2, 2023 Workshop for discussion purposes.

Change request to 2023 Paving Project

Mr. Payne announced a change request sent to IA Construction Corporation on June 22, 2023 for the 2023 Paving Project was verbally accepted by the foreman. This change was due to the upcoming utility work on Pine Street to be completed by Pennsylvania American Water Company. The request noted eliminating the .22 miles of Pine Street but adding a portion of Park Avenue – Hemlock to Chestnut Street and Dawson Street – Oak to Holman Street. This change is an increase of \$11,903.20 to the total cost of the project.

School Resource Officer Agreement

A motion was made by Mrs. Johnson, seconded by Mr. Zelina, to accept and sign the School Resource Officer Agreement with the Kane Area School District. Wetmore Township accepted and passed their jurisdiction permission resolution at their monthly meeting the week prior. The Civil Service Commission will proceed with written exams, physical assessments, and background checks. A special meeting may be called before the August Council Meeting to proceed with hiring this new employee. Motion carried.

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Resolution #04-23 – 2023 Multimodal Grant application

A motion was made by Mrs. Johnson, seconded by Mrs. Kerek, to approve the 2023 Multimodal Grant application completed by The EADS Group for the Kane Borough Sidewalk and ADA Ramp Improvements Project. Motion carried.

MAYOR'S REPORT

Mayor Schimp submitted her report to Council and announced a potential change to National Night Out. Nationally it is held on August 1st, but Kane may need to hold it on a different evening due to scheduling conflicts.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

Parking Committee

In a presentation led by Mr. Zelina, he announced that the Parking Committee has determined 13 parking spaces can potentially be added to the Central Business District. A few of the located spaces were in question and will be discussed further for how they should be handled. The questions included the swing of the fire department's ladder truck at the corner of Fraley and Haines Street as well as driveways used or not used by current and/or future residents.

EXECUTIVE SESSION

Council entered Executive Session at 7:54 P. M. regarding Borough Properties and Personnel.

REGULAR SESSION

Council re-entered Regular Session at 8:21 P. M.

Kane Chamber of Commerce

A motion was made by Mrs. Johnson, seconded by Mrs. Kerek, to begin providing funding to the Kane Chamber of Commerce in the amount of \$2,500.00 quarterly. This funding will mimic what is currently done for the Kane Volunteer Fire Department and Friends' Memorial Public Library to support their efforts in the community. In return, Council will request a short quarterly report either in person at a Workshop or in report form for review. This quarterly amount may be discussed further in the new year but will remain \$2,500.00 quarterly until that time. Motion carried.

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Tax Collector Bank Account

A motion was made by Mrs. Kerek, seconded by Mr. Schul, to close the Marianne Rook Tax Collector bank account at Hamlin Bank & Trust Company and move remaining funds to PLGIT for the remainder of the year. At that time, the funds will be eligible to be used in the Borough's General Fund. Motion carried.

Orzechowski Hacker Street Property

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to accept Parcel 11,002.-619-01 as a gift from the Orzechowski Family. This property is the wooded area located across from Glenwood Park. Motion carried.

ADJOURNMENT

Being no further business, a motion was made by Mrs. Johnson, seconded by Mrs. Kerek, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:30 P. M.

Jo Beth Brinkley, Recording Secretary