

June 14, 2023

**KANE BOROUGH COUNCIL
JUNE 14, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on June 12, 2023.

INVOCATION

Father William O'Brien led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Jack Zelina, Scott Rudolph, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager), Joe Geer (Code Compliance)

Excused: Melanie Clabaugh, Katie Johnson, Linda Kerek, Matt Bressler (Fire Chief)

VISITORS

Father William O'Brien, Steve Dyne

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the May 10, 2023, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

None

CORRESPONDENCE

McWaPEC Dinner Invite and April Minutes

The headcount from Kane is 4 – Mr. and Mrs. Payne and Mr. and Mrs. Schul.

MONTHLY REPORTS

Budget – Report submitted to Council

June 14, 2023

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$158,985.53

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Tax Collector's Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$133,157.23 was presented to Council for approval. A motion was made by Mr. Schul, seconded by Mr. Zelina, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Mr. Payne elaborated on multiple items from his report as well as adding new 5 items:

1. The upcoming paving project was pushed back by IA Construction to August due to scheduling conflicts.
2. Pennsylvania American Water Company informed Mr. Payne they will be replacing water and sewer lines on Pine Street in 2024. This was one of the streets to be paved during the upcoming paving project. Mr. Payne has been in contact with PennDOT to find out if a different street may be selected for the project vs. proceeding with the original paving plan.
3. The Police Department has begun looking into a new sedan. They may have to switch to a Chrysler product instead of staying with Ford due to sedans available.
4. The Street Department has begun looking into a new front-end loader. Lead time is roughly one year out so a decision to proceed with purchasing may come up sooner than later.
5. An agreement has been drafted to receive 220 Chase Street as a gift from Mr. Dennis Driscoll. There are a few more items to sort out, but it will be sent to Mr. Alfieri for approval and then brought to Council.

Solicitor – Mr. Alfieri added to his report that he has been working on multiple property agreements and plans to have the deed for 320 Welsh Street back this month.

Street – Mr. O'Rourke notified Council that Pipe-Eye Sewer Services Inc. will need to be called in for Haines Street as the pipe is completely blocked. Mr. O'Rourke added that he would like to have them clean and jet multiple lines throughout the Borough to get them back in working order. Mr. Kase added that it might be a good idea to reach out to the University of Pittsburgh at Bradford to see if any interns would be available to put the Borough storm water system on a GIS map.

Assessment Permits – Mr. Payne added one additional permit that was omitted from the report. Mr. Russ Braun issued a Building Permit to Mr. Robert Knapp of 513 Y Street for a 13' x 4' addition.

Health Board – Two letters of interest were submitted for appointment to the Kane Borough Health Board. Mrs. Audrey B. McLaughlin and Ms. Gertrude (Penny) Newton would like to serve five-year terms with Council approval.

June 14, 2023

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to appoint both ladies to the Kane Borough Health Board with terms expiring December 31, 2028. Motion carried.

Code Compliance

Police

Reports submitted

Fire – no report submitted

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Public Works and Public Safety

Mrs. Brinkley announced that the Safety Committee re-certification will be held June 28, 2023, from 9:30 – 10:45 A. M. Although this meeting is not required for anyone other than the Committee, it is a good refresher course for anyone interested in attending.

Cable/Technology

Mr. Zelina stated that through multiple conversations with individuals from Comcast, he has determined the issue is not with their company, but with The Nielsen Company and the designated market area (DMA). Mr. Zelina plans to reach out to Mrs. Jill Grosch to see if House Representative Martin T. Causer would be willing to assist in the effort to change Kane’s DMA to regain Erie, Johnstown, and/or Altoona channels.

Labor Negotiations

The Labor Negotiations Committee will be meeting on June 21, 2023 at 11 A. M. and June 27, 2023 at 1:30 P. M., prior to the contract negotiation meeting following at 2 P. M.

Parks Commission

Parks Commission minutes from the April 26, 2023, meeting were re-submitted with a correction to #7. The Western PA Conservancy was corrected to McKean County Conservation District.

Parks Commission minutes from the May 24, 2023, meeting were submitted.

Library Board

Library Board minutes from the May 16, 2023, meeting were submitted.

NEW BUSINESS

Acceptance of 2022 Audit Report

A motion was made by Mr. Schul, seconded by Mr. Zelina, to approve the 2022 Audit Report completed by Haines & Company as presented at the June 7, 2023 Council Workshop. Motion carried.

June 14, 2023

Ordinance #A-1068 – Amending Chapter 78 (Animals)

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to amend Chapter 78 of the Borough Code eliminating the licensing and registration of cats within the Borough. Motion carried for the first reading.

MAYOR'S REPORT

Mayor Schimp submitted her report to Council and elaborated on some of the items included in the report.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

Mr. Zelina announced that the Parking Committee has met and would like to schedule a walk-thru to find out what spaces can be added to the Central Business District. This walk-thru will include the Committee, Mr. O'Rourke, and Mr. Payne. Phase 2 of the Committee project is to decide on a formal plan to be presented to Council for approval when additional spaces are needed elsewhere.

EXECUTIVE SESSION

Council entered Executive Session at 7:40 P. M. regarding Personnel.

REGULAR SESSION

Council re-entered Regular Session at 7:54 P. M.

Jo Beth Brinkley

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to accept Mrs. Brinkley's letter of resignation due to relocation as presented to the Personnel Committee on May 21, 2023. Mrs. Brinkley has accepted the offer to stay on as a consultant beginning September 11, 2023.

ADJOURNMENT

Being no further business, a motion was made by Mr. Rudolph, seconded by Mr. Zelina, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:55 P. M.

Jo Beth Brinkley, Recording Secretary