

May 10, 2023

**KANE BOROUGH COUNCIL
MAY 10, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on May 8, 2023.

INVOCATION

Pastor Garen Smith led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Tom Kase (President), Gary Schul (Acting Mayor), Jack Zelina, Scott Rudolph, Katie Johnson, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager), Joe Geer (Code Compliance)

Excused: Brandy Schimp (Mayor), Melanie Clabaugh, Matt Bressler (Fire Chief)

VISITORS

Pastor Garen Smith, Steve Dyne

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the minutes of the April 12, 2023, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

Ordinance #A-1059 – Knox Boxes

Mr. Payne stated the second reading of this ordinance should be tabled until a future meeting due to the number of changes requested. Work on this will continue with the Ordinance Committee, Mr. Alfieri, and Mr. Bressler.

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to table this ordinance until the necessary changes are made. Motion carried.

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Decision on roof bid for 68-70 Fraley St.

It was the consensus of Council to reject the bid from Jamestown Roofing, Inc. due to cost. Mr. Payne is going to investigate other options including requesting bids in an a la carte fashion to complete portions at a time.

CORRESPONDENCE

West Side addressing recommendations

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to not proceed with the Next Generation Addressing Project GeoComm with McKean County 911. Council agreed that it would be best to change the existing ordinance as opposed to requiring numerous address corrections. Motion carried.

MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mr. Zelina, seconded by Mrs. Kerek, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$283,037.03

A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the Tax Collector's Report as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$80,104.87 was presented to Council for approval. A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Mr. Payne stated the upcoming paving project is scheduled to begin on June 1, 2023 and should last roughly 10-14 days.

Solicitor – Mr. Alfieri added to his report that he brought the final disbursement check from the sewer sale, so the Authority is officially dissolved. The SRO Contract has been completed with the final wage amount to be added prior to the Borough and School District signing it.

Code Compliance

Police

Street

Reports submitted

Fire

Assessment Permits

Health Board

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A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Labor Negotiations

The Labor Negotiations Committee will be meeting on May 16, 2023 at 10:30 A. M. prior to the first contract negotiation meeting following at 11 A. M.

Parks Commission

Parks Commission minutes from the April 26, 2023, meeting were submitted.

Library Board

Library Board minutes from the April 18, 2023, meeting were submitted.

NEW BUSINESS

Federal ARPA Report

The Federal ARPA Report was included to show the breakdown of the 2nd Tranche payment of \$183,553.49 (balance of the Federal ARPA COVID Funds) to the Borough.

New Checking Account for parking tickets

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve opening a new checking account with Northwest Bank for the receipt of parking ticket payments by credit and debit cards through Operations Commander. The approved signers will include Mr. Kase, Mr. Schul, Mrs. Johnson, Mr. Payne, Mrs. Klaiber, and Mrs. Brinkley. Motion carried.

Resolution #03-23 and The EADS Group, Inc. Services Authorization Report

A motion was made by Mrs. Kerek, seconded by Mr. Rudolph, to approve Mr. Payne signing the authorization form to have The EADS Group, Inc. provide a Concept Plan for the Pat Santilli Memorial Field and submit a grant application to DCED Greenways, Trails and Recreation Program. Motion carried.

MAYOR'S REPORT

Mayor Schimp submitted her report to Council.

STATEMENT OF CITIZENS

None

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EXECUTIVE SESSION

Council entered Executive Session at 7:15 P. M. regarding Personnel.

REGULAR SESSION

Council re-entered Regular Session at 7:40 P. M.

ADJOURNMENT

Being no further business, a motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:42 P. M.

Jo Beth Brinkley, Recording Secretary