

April 12, 2023

**KANE BOROUGH COUNCIL
APRIL 12, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on April 11, 2023.

INVOCATION

Pastor Carol Sharp led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Jack Zelina, Scott Rudolph, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Matt Bressler (Fire Chief), Bill Cook (Assistant Street Department Manager)

Excused: Melanie Clabaugh, Katie Johnson, Linda Kerek, Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Absent: Joe Geer (Code Compliance)

VISITORS

Pastor Carol Sharp, Nikki O'Rourke, Steve Dyne, Stephanie Chandler, Ed Chandler, Neil Rinard

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the March 8, 2023, regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

Ordinance #A-1067 – authorization to KVFD for emergency services

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to amend Chapter 19 (Fire Rescue Services), Article I (Recovery of Costs for Services) of the Borough Code. Motion carried for this second reading.

CORRESPONDENCE

McWaPEC – April meeting invite and February minutes and bylaws

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The April 27, 2023, McWaPEC dinner and meeting will be held in Johnsonburg. Kane attendees will include Mr. and Mrs. Schul, Mr. Payne, and Mr. Zelina.

MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$460,155.47

A motion was made by Mr. Schul, seconded by Mr. Zelina, to approve the Tax Collector’s Report with a revision to the amount. Mrs. Brinkley stated the correct amount was \$384,978.44. The error occurred because two additional payments were received after the agenda was printed. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$51,711.12 was presented to Council for approval. A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the Bills for Payment. Motion carried.

DEPARTMENT REPORTS

Office – Mr. Payne added to his report that he met with a representative from DuraEdge Products Inc. regarding the infield drainage issues at Glenwood Park. The proposal is roughly \$30,000.00 and will not completely solve the issues but would be an improvement. With Council permission, Mr. Payne would like to continue looking into options and will present his findings at the May 3rd workshop because these improvements are not budgeted.

Fire – Chief Bressler stated that the painting inside the fire hall is almost complete and looks very nice.

Code Compliance

Solicitor

Police

Street

Reports submitted

Assessment Permits

Health Board

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Parks Commission

Parks Commission minutes from the March 22, 2023, meeting were submitted. Mr. Payne brought to Council’s attention that the Commission voted in favor of encouraging Borough Council to hire an

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engineering firm to work with the Kane Dugout Baseball Club on their proposed changes and improvements to the Pat Santilli Memorial Baseball Field.

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to authorize Mr. Payne to request engineering cost proposals from multiple firms. Motion carried.

Library Board

Minutes from the March 21, 2023, Friends' Memorial Library Board meeting were submitted. Miss O'Rourke added that there will be up to three openings on the board if anyone is interested in participating.

NEW BUSINESS

68-70 Fraley St. Roof Repair

Mr. Neil Rinard, C. J. Wallace Engineering, LLC, announced one bid was received for the roofing project:

Jamestown Roofing, Inc.	\$75,000.00 – base amount
	Alternates Form - \$400 each per 4' x 8' sheet for structural sheathing if required

No action was taken by Council regarding this bid for the rubber roof because it was much higher than anticipated. Mr. Rinard stated the quote will remain valid for thirty (30) days.

McKean County Repository Bid – 75-77 Fraley St.

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to deny the \$555.00 bid made by Mr. Gregory S. Lamberson for 75-77 Fraley St. On March 17, 2023, a request was made for a copy of Mr. Lamberson's financial plan, as well as financial statements, to act as proof of financial ability to complete all necessary improvements. As of April 11, 2023, the Council was still not in receipt of the requested documents. Motion carried for denial.

Schaffer Subdivision Request

A motion was made by Mr. Zelina, seconded by Mr. Rudolph, to approve the subdivision plan of Leroy (Butch) Schaffer completed by Lang Surveying LLC. Mr. Payne noted there are no issues with this request, it was presented and reviewed during the Council Workshop on April 5, 2023. Motion carried.

PSAB 2023 Annual Conference – Attendance and Fee Approval

Borough Council will forego the Annual Conference at Hershey Lodge from June 4-7, 2023, because of the lack of availability of Council members.

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Judicial Sale – April 25, 2023

A motion was made by Mr. Schul, seconded by Mr. Zelina, to authorize Mr. Payne to attend and bid on any properties available at the Judicial Sale for a reasonable amount to protect Borough interests if needed.

Ordinance #A-1059 – Knox Boxes in Central Business District

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the first reading of this revised ordinance requiring certain commercial and residential buildings to install Knox Boxes. Motion carried.

Cycle Forward Contract with Amy Camp

A motion was made by Mr. Zelina, seconded by Mr. Rudolph, to contribute \$1,000.00 towards the contract costs the Chamber of Commerce paid for the upcoming June 29 – 30 workshops aimed at trail groups and local businesses. Motion carried.

MAYOR'S REPORT

Mayor Schimp submitted her report to Council and elaborated on multiple items. Mayor Schimp also added that after meeting with the Civil Service Commission, dates are finalized for job postings and advertisements, the written exam, and physical exam. As it stands, the plan is to have candidates finalized by the June meeting for the open positions of full-time officer and School Resource Officer.

STATEMENT OF CITIZENS

Stephanie Chandler – 534 Haines Street

Mrs. Chandler informed Council of the issue of dirt bikes and ATVs in town, specifically near Clay and Haines Streets. The safety concern has to do with numerous small children living in the neighborhood. Mrs. Chandler requested that something be done to stop the off-road vehicles before a serious accident occurs.

OTHER COMMENTS

Lilly Broadcasting (Erie News Now / WICU)

Mr. Zelina stated that he spoke with Mr. John Christianson, COO of Lilly Broadcasting, about the Borough cable contract and our lack of Pennsylvania local channels. Mr. Christianson suggested attempting a petition to the cable provider or if a listing of past channels could be found, perhaps Kane could be grandfathered in.

Mr. Alfieri added that a petition was attempted in the past without luck but is always an option.

Dangerous Trees

Mr. Payne gave Mr. Kase a list of potentially dangerous trees to be reviewed by the Shade Tree Commission prior to removal. Trees near the Mini Park will also be inspected due to the upcoming

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repairs to the basketball court and fencing. It was agreed that more may need to be removed to avoid issues and damage in the future.

EXECUTIVE SESSION

Council entered Executive Session at 8:10 P. M. regarding property.

REGULAR SESSION

Council re-entered Regular Session at 8:42 P. M.

ADJOURNMENT

Being no further business, a motion was made by Mr. Rudolph, seconded by Mr. Schul, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:45 P. M.

Jo Beth Brinkley, Recording Secretary