

March 8, 2023

**KANE BOROUGH COUNCIL
MARCH 8, 2023**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on March 6, 2023.

INVOCATION

Pastor Garen Smith led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Melanie Clabaugh, Jack Zelina, Scott Rudolph, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Matt Bressler (Fire Chief), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Excused: Katie Johnson

Absent: Joe Geer (Code Compliance)

VISITORS

Pastor Garen Smith, Steve Dyne, Tracy Timko

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the February 8, 2023 regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

Ordinance #A-1066 – changes to parking violations

A motion was made by Mrs. Kerek, seconded by Mr. Zelina, to amend portions of Chapter 242 of the Borough Code relating to parking violations and penalties. Mr. Kase stated that a correction is required to the lettering noted on the left in the second section. Motion carried for this second reading.

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CORRESPONDENCE

School Resource Officer

The Kane Area School District sent a formal request to Council to hire a full-time officer to contract to the school district. This individual would provide added security and law enforcement services to the district. Borough Council was agreeable with this request and will notify the Civil Service Commission to begin the hiring process.

Arbor Day

Mr. Kase read a letter received from Ms. Suellen Snapp requesting trees be planted along streets between the sidewalk and road. The letter included information about trees in communities in relation to Arbor Day, April 28, 2023. Mr. Kase announced that he will bring the letter to the Shade Tree Commission.

MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$739,013.96

A motion was made by Mrs. Clabaugh, seconded by Mr. Zelina, to approve the Tax Collector's Report, as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$97,049.34 was presented to Council for approval. A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the Bills for Payment. Motion carried.

STAFF REPORTS

Office – Mr. Payne added to his report the bids for 68-70 Fraley St. roof repair will be presented at the April Council meeting by C. J. Wallace Engineering, LLC. There was also one item for Executive Session regarding property. Mr. Payne also stated that he and Mr. O'Rourke participated in a Zoom meeting elaborating the plans for work to be completed by Pennsylvania American Water Company on Hacker St. and the surrounding area. The work schedule is set to begin next month and should last roughly 3 months.

Solicitor – Mr. Alfieri stated he has one item for Executive Session related to Personnel.

Police Department – Chief Boyer added to his report that the County will no longer provide citations for violations. This will require the Department to issue citations from the Tracs System instead of the handwritten citations previously supplied at no charge. There are roughly 100 citations on hand for non-traffic violations so a decision how Council would like to proceed is not an emergency, but he wanted to

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make everyone aware an upgrade to the Tracs System may be needed in the future to cover non-traffic violations.

Chief Boyer also requested a friendly reminder letter be sent to churches regarding parking during winter months. Although the Borough is willing to work with churches during worship services and other events held during the week, alternate side parking is still in effect and needs to be followed to avoid ticketing during non-event times.

Fire Department – Chief Bressler announced that February included 2 carbon monoxide calls, he would like everyone to check the expiration date on their detectors at home and replace if necessary. The request for Ordinance #A-1059 for Knox Box installation will be discussed between Mr. Payne, Mr. Alfieri, and Chief Bressler within the next couple weeks. The changes to the ordinance will be previewed at the April workshop.

Code Compliance

Street Department

Reports submitted

Assessment Permits

Health Board

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Labor Negotiations announced that the first meeting for the 2024-2026 Public Works Contract will be held April 17, 2023 at 2 P. M.

Parks Commission minutes from the February 22, 2023 meeting were submitted. The 2022 Kane Parks Commission Annual Report was also included.

Friends Memorial Library Board reminded everyone of the upcoming Soup & Pie Luncheon to be held on March 14, 2023 from 11:30 – 2 P. M. at the Community Center.

NEW BUSINESS

2023 Paving Project

Mrs. Brinkley announced three bids were received for the upcoming paving project:

IA Construction	\$678,267.85
Glenn O. Hawbaker	\$702,190.00
Dolomite dba A. L. Blades	NO BID

A motion was made by Mrs. Clabaugh, seconded by Mr. Schul, to accept the low bid of \$678,267.85 from IA Construction for the 2023 Paving Project upon approval from Mr. Shawn Agosti of PennDOT. Motion carried.

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Ordinance #A-1067 – authorization to KVFD for emergency services

A motion was made by Mrs. Kerek, seconded by Mr. Schul, to amend Chapter 19 of the Borough Code authorizing the Kane Volunteer Fire Department and/or a third-party billing company to charge and invoice to recover costs. Motion carried for this first reading.

Richgas subdivision – request from DJN Land Holdings, LLC

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to approve the subdivision plan of DJN Land Holdings, LLC completed by Cox Surveying. Mr. Payne noted there are no issues with this request, it is to correct a portion of a building that is currently on Richgas property. This will resolve the issue. Motion carried.

MAYOR'S REPORT

Mayor Schimp submitted her report to Council and elaborated about a potential presentation from Amy Camp of Cycle Forward. The original date for Alumni Weekend has been cancelled and a different date in early June will be attempted. The aim for this meeting will be toward trail groups and employees from local businesses.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

PSAB 111th Annual Conference

Mr. Schul announced the Annual Conference at Hershey Lodge will be June 4-7, 2023. He would like to attend if there is no interest from other Council members.

Project Graduation 2023

Although the Borough will not be donating Borough funds, a letter was included for individuals interested to contact the Project Graduation Chairpersons. Mayor Schimp also announced that volunteers are needed.

Lilly Broadcasting (Erie News Now / WICU)

Mr. Zelina stated that he spoke with a contact at Lilly Broadcasting about the Borough cable contract and our lack of Pennsylvania local channels. The gentleman was very interested in our predicament and said he will pass this information on to the correct contact within the company.

EXECUTIVE SESSION

Council entered Executive Session at 7:40 P. M. regarding property and Personnel.

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REGULAR SESSION

Council re-entered Regular Session at 8:18 P. M.

320 Welsh Street

A motion was made by Mr. Rudolph, seconded by Mr. Zelina, to proceed with the purchase of 320 Welsh St. from Hamlin Bank for \$10,000.00. Motion carried.

ADJOURNMENT

Being no further business, a motion was made by Mrs. Clabaugh, seconded by Mrs. Kerek, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:21 P. M.

Jo Beth Brinkley, Recording Secretary