

February 8, 2023

**KANE BOROUGH COUNCIL  
FEBRUARY 8, 2023**

**CALL TO ORDER**

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on February 6, 2023.

**INVOCATION**

Reverend Calvin Cook led Council in prayer, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Jack Zelina, Scott Rudolph, Katie Johnson, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Matt Bressler (Fire Chief), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager), Joe Geer (Code Compliance)

Excused: Melanie Clabaugh

**VISITORS**

Reverend Calvin Cook, Steve Dyne, Nikki O'Rourke

**STATEMENT OF CITIZENS ON AGENDA ITEMS**

None

**APPROVAL OF MINUTES**

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the minutes of the January 11, 2023 regular monthly meeting. Motion carried.

**UNFINISHED BUSINESS**

Michael Merry

This will be rescheduled for a later date.

McWaPEC Agreement for Six&Kane

A motion was made by Mrs. Kerek, seconded by Mr. Rudolph, to proceed with signing the License Agreement for use of Six&Kane. Mr. Payne explained the Borough insurance company went over the rental agreement and stated that it was typical, and no additional riders would be required to rent Six&Kane for the McWaPEC dinner and meeting on February 23, 2023. The HDH Group emailed a

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Certificate of Liability Insurance to send along with the signed agreement. Motion carried. At this time, Mr. Kase signed the agreement.

### **CORRESPONDENCE**

#### **McWaPEC Meeting Invite**

RSVPs are required by February 14, 2023 to attend. There was one correction to the invitation. The guest speaker will be Donna Zariczny with Inscale Architects of Warren, PA. Mayor Schimp explained that Ms. Zariczny is very familiar with the design of the Kane Passive House and will be available to answer any questions that may come up.

### **MONTHLY REPORTS**

#### **Budget** – Report submitted to Council

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve the Budget Report, as presented. Motion carried.

#### **Tax Collector** – Balance on duplicate = \$87,671.54

A motion was made by Mr. Schul, seconded by Mr. Zelina, to approve the Tax Collector's Report, as presented. Motion carried.

### **BILLS FOR PAYMENT**

Check detail in the amount of \$63,254.15 was presented to Council for approval. A motion was made by Mrs. Kerek, seconded by Mrs. Johnson, to approve the Bills for Payment. Motion carried.

### **STAFF REPORTS**

**Office** – Mr. Payne added to his report the newspaper will be notified tomorrow to advertise the 2023 Paving Project and the Borough will be taking over the flowerpots and hanging baskets along Fraley Street this year. There was also one item for Executive Session regarding a property issue.

**Solicitor** – Mr. Alfieri stated he has a meeting scheduled with KAIDC tomorrow to discuss the IDF transfer. He is still paying invoices relating to the dissolution of the Authority and has been working on the Kane Volunteer Fire Department gift of utility trucks owned by the Borough as well as the recovery of costs in certain department responses.

Mr. Payne announced the Cable Franchise Agreement will be up in August. After much discussion by Council related to local channel offerings in the area, Mr. Alfieri has the "wish list" that will affect the upcoming negotiations.

**Police Department** – Chief Boyer added to his report that e-ticketing from the Taurus has begun and unveiled the new program that will replace Visual Alert for the Borough. The upfront cost for the necessary software change will be \$6,400.00, marked down 20% from \$8,000.00 if ordered in the next 30 days. The one-year maintenance agreement will be an additional \$1,800.00. Chief Boyer explained

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the pricing was higher than anticipated when compared to the existing maintenance agreement for Visual Alert. There will also be a fee incurred for data migration. He requested Council's permission to purchase now before the costs increase any further.

A motion was made by Mrs. Kerek, seconded by Mr. Schul, to proceed with the \$8,200.00 Informant software and one-year maintenance purchase. Motion carried.

Fire Department – Chief Bressler announced the Annual Fireman's Banquet will be held on March 4<sup>th</sup> and encouraged all to attend. He also requested Ordinance #A-1059 for Knox Box installation be brought back up for the second reading.

Code Compliance

Street Department

Assessment Permits

Health Board

Reports submitted

A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the Staff Reports, as presented. Motion carried.

### **COMMITTEE REPORTS**

Parks Commission minutes from the January 25, 2023 meeting were submitted.

Friends Memorial Library Board minutes from the January 26, 2023 meeting were submitted.

### **NEW BUSINESS**

Ordinance #A-1066 – changes to parking violations

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to amend portions of Chapter 242 of the Borough Code relating to parking violations and penalties. Motion carried for this first reading.

Resolution #02-23 – Gift vehicles to Kane Volunteer Fire Department

A motion was made by Mr. Schul, seconded by Mr. Zelina, to gift three emergency vehicles owned by the Borough to the Kane Volunteer Fire Department. Motion carried.

### **MAYOR'S REPORT**

Mayor Schimp submitted her report to Council with two additional updates. Assistant Chief Derrick Snyder will be attending D. A. R. E. training in October and work continues with the Civil Service Commission and the school board regarding replacement of a full time police officer for the Borough and a School Resource Officer.

School Resource Officer

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to permit the Civil Service Commission to proceed with hiring a School Resource Officer after a formal request letter is received from the school

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board. This letter will be reviewed by Mr. Alfieri and with his approval, Council has no objections to proceed. Motion carried.

Appointment of Steve Wolfe

A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to appoint Mr. Steve Wolfe as an alternate member to the Civil Service Commission. Motion carried.

Mr. Wolfe was unavailable for swearing in at this time but will be prior to the next Civil Service Commission meeting.

**STATEMENT OF CITIZENS**

None

**OTHER COMMENTS**

Steve Dyne

Regarding multiple drug overdose related deaths in the area recently, Mr. Dyne was happy to hear that Assistant Chief Snyder will be starting the D. A. R. E. program in the school district again. It was the consensus of all in attendance that there is no easy fix to this problem, but continued education is a start. Mr. Dyne added with all the great things going on in the community, everyone needs to remain vigilant to this issue.

**EXECUTIVE SESSION**

Council entered Executive Session at 7:50 P. M. regarding a property issue.

**REGULAR SESSION**

Council re-entered Regular Session at 7:54 P. M.

**ADJOURNMENT**

Being no further business, a motion was made by Mrs. Johnson, seconded by Mrs. Kerek, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:55 P. M.

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Jo Beth Brinkley, Recording Secretary