

November 9, 2022

**KANE BOROUGH COUNCIL
NOVEMBER 9, 2022**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on November 7, 2022.

INVOCATION

Pastor Carol Sharp led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Melanie Clabaugh, Jack Zelina, Scott Rudolph, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Matt Bressler (Fire Chief), Heath Boyer (Police Chief), Mick O'Rourke (Street Department Manager)

Telecommunications: Katie Johnson

Absent: Joe Geer (Code Compliance)

VISITORS

Pastor Carol Sharp

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Schul, seconded by Mrs. Clabaugh, to approve the minutes of the October 12, 2022 regular monthly meeting. Motion carried.

A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to approve the minutes of the October 25, 2022 special meeting. Motion carried.

UNFINISHED BUSINESS

None

CORRESPONDENCE

A Tribute to Veterans of the U. S. A. will be held at the First United Methodist Church on Sunday, November 13th at 11:00 A. M. All are encouraged to attend.

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MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mrs. Clabaugh, seconded by Mrs. Johnson, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$103,702.76

A motion was made by Mrs. Kerek, seconded by Mr. Schul, to approve the Tax Collector’s Report, as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$110,049.21 was presented to Council for approval. A motion was made by Mr. Schul, seconded by Mr. Rudolph, to approve the Bills for Payment. Motion carried.

STAFF REPORTS

Office – Mr. Payne added to his report that after reviewing the Buffalo & Pittsburgh Railroad Master Agreement with Mr. Alfieri, this lease will not work due to certain requirements when building and maintaining streets.

Solicitor – Mr. Alfieri stated he reviewed the Solid Waste Haulers ordinance and recommended a letter be drafted to Haberberger Disposal leaving the company request for the 2:00 A. M. start time as an exception and to make note that this can be canceled at any time.

Police Department – Chief Boyer announced that a new part-time officer has started with the department. Patrolman John Hartman will be working for the Borough on weekends. Chief Boyer also announced that training for the new e-ticketing system began. The hope is to go live before the end of the year.

Fire Department – Chief Bressler announced a reminder to be cautious about outdoor burning right now. Mr. Payne added he would like to have Mr. Alfieri investigate what will be required to return the three Borough owned fire trucks to the Fire Department.

Code Compliance

Street Department

Assessment Permits

Health Board

Reports submitted

A motion was made by Mrs. Kerek, seconded by Mr. Zelina, to approve the Staff Reports, as presented. Motion carried.

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COMMITTEE REPORTS

Parks Commission – minutes from October 26, 2022 meeting submitted. Mr. Kase noted that a correction needs to be made regarding the Borough matching funds, it should be \$100,000.00 for the DCNR grant application. Mr. Kase also stated regarding the potential Mini-Park improvements, some mature trees in the immediate area will need tended to prior to finalizing an improvement plan. Mr. Payne added Mr. Dan Farnsworth showed a sample board of a new flood stain that will be considered for Evergreen Enchanted Playland.

NEW BUSINESS

2023 Proposed Budget – General and State Liquid Fuels

The 2023 Proposed Budgets (General and State Liquid Fuels Funds) were presented to Council with Total Revenue and Total Expenditures totaling \$1,873,649.74.

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to approve the first reading of the 2023 Proposed Budget as presented. Motion carried.

The 2023 Proposed Budget will be on display at the Borough office during regular business hours after advertisement.

Proposed Biddle Street property purchase

A motion was made by Mr. Rudolph, seconded by Mrs. Kerek, to grant Mr. Payne permission to purchase 522 Biddle Street. Motion carried.

Ordinance #A-1064 – Amending Chapter 40

A motion was made by Mr. Schul, seconded by Mrs. Clabaugh, to amend Chapter 40 of the Borough Code for Borough Manager. The amendment will eliminate any language of the Borough of Kane Authority, compensation from the Sewer Fund, and annual reviews of the Sewer Department. Motion carried for this first reading.

Ordinance #A-1065 – Setting Tax Rate for 2023

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to approve the first reading of Ordinance #A-1065 setting the 2023 tax rate with no increase. After some discussion related to increases that have occurred in 2022, it was the consensus of Council to hold off on an increase in 2023. Motion carried.

103 Tionesta Avenue – Re-subdivision

A motion was made by Mr. Rudolph, seconded by Mrs. Clabaugh, to approve the re-subdivision plan of Mr. Kenneth Kane completed by Lang Surveying, LLC. Mr. Payne noted this plan will put Mr. Kane in compliance with the Borough Zoning requirements. Motion carried.

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MAYOR'S REPORT

Mayor Schimp included with her report a proposal for a D. A. R. E. reboot for the 2023-2024 academic year, beginning with 5th and 8th graders. Assistant Chief Derrick Snyder has graciously offered to be the D. A. R. E. Instructor. Mayor Schimp is seeking funds to lock in training for Assistant Chief Snyder and cover the cost of approximately 200 students. Mayor Schimp is going to bring pricing to Council when finalized to know the actual investment.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

Chief Bressler would like the Borough to consider changing the ordinance for business and house number requirements to reflective instead of contrasting colors.

EXECUTIVE SESSION

Council entered Executive Session at 7:40 P. M. regarding Personnel and Real Estate.

REGULAR SESSION

Council re-entered Regular Session at 8:56 P. M.

Increase to Budget for 2023

A motion was made by Mrs. Clabaugh, seconded by Mrs. Kerek, to increase the 2023 proposed budget to include a pay raise for Mrs. Jo Beth Brinkley. This increase will affect Line 405.00 of the General Fund. Motion carried.

ADJOURNMENT

Being no further business, a motion was made by Mrs. Clabaugh, seconded by Mrs. Kerek, to adjourn the meeting. Motion carried. The meeting was adjourned at 9:10 P. M.

Jo Beth Brinkley, Recording Secretary