

October 12, 2022

**KANE BOROUGH COUNCIL
OCTOBER 12, 2022**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on October 10, 2022.

INVOCATION

Pastor Calvin Cook led Council in prayer, followed by the Pledge of Allegiance.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Gary Schul (Vice President), Jack Zelina, Scott Rudolph, Katie Johnson, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Jo Beth Brinkley (Recording Secretary), Matt Bressler (Fire Chief), Heath Boyer (Police Chief), Bill Cook (Assistant Street Department Manager)

Telecommunications: Melanie Clabaugh

Excused: Mick O'Rourke (Street Department Manager)

Absent: Joe Geer (Code Compliance)

VISITORS

Pastor Calvin Cook, Joe Lanich

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to approve the minutes of the September 14, 2022 regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

None

CORRESPONDENCE

None

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MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mrs. Kerek, seconded by Mrs. Clabaugh, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$113,504.37

A motion was made by Mr. Schul, seconded by Mrs. Johnson, to approve the Tax Collector’s Report, as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$99,979.63 was presented to Council for approval. A motion was made by Mrs. Johnson, seconded by Mr. Rudolph, to approve the Bills for Payment. Motion carried.

STAFF REPORTS

Office – Mr. Payne added to his report that the Hemlock Avenue turnback has been placed on long term hold due to multiple issues.

Solicitor – Mr. Alfieri stated he would like to discuss the Borough of Kane Authority during Executive Session.

Code Compliance – included on Office Report

Police Department

Street Department

Reports submitted

Fire Department

Assessment Permits

Health Board – no report submitted

A motion was made by Mr. Schul, seconded by Mr. Rudolph, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Finance – will schedule an initial budget meeting within the next few weeks.

Cable/Technology – Mrs. Clabaugh has weekly meetings with Ms. Kate Kennedy from the Chamber of Commerce and the web developer regarding website completion. The launch goal is around the end of the year. Mr. Payne added that Advanced Computer Solutions will also be involved with finalization of the website following a conference call scheduled for October 21, 2022. Mrs. Clabaugh also suggested that someone from Advanced Computer Solutions attend one of the weekly meetings.

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Ordinance – Mr. Payne requested the committee change the existing ordinance for garbage haulers collection times based on Haberberger Disposal’s request for a 2:00 A. M. start time that was approved at the September 14, 2022 meeting. After some discussion, the consensus of Council was to leave the collection time as an exception for Haberberger Disposal instead of changing the ordinance. Mr. Alfieri will be reviewing the ordinance to make sure this is acceptable.

Parks Commission – minutes from September 28, 2022 meeting submitted.

NEW BUSINESS

2021 Audit Report completed by Haines & Co.

A motion was made by Mrs. Johnson, seconded by Mrs. Kerek, to approve the 2021 Audit Report as presented by Mr. Bruce Gould of Haines & Co. at the October 5, 2022 Council Workshop. Motion carried.

Non-Uniform Pension – 2023 Minimum Municipal Obligation

A motion was made by Mr. Schul, seconded by Mrs. Kerek, to approve the 2023 Minimum Municipal Obligation for the Non-Uniform Employees Pension Fund (\$16,230.00). Motion carried.

Police Pension – 2023 Minimum Municipal Obligation

A motion was made by Mrs. Johnson, seconded by Mr. Schul, to approve the 2023 Minimum Municipal Obligation for the Police Pension Fund (\$45,675.00). Motion carried.

Route 6 Comprehensive Plan

A motion was made by Mrs. Kerek, seconded by Mr. Zelina, to approve the Route 6 Comprehensive Plan fee of \$4,000.00. Motion carried.

Appointment of Joe Lanich

A motion was made by Mr. Schul, seconded by Mrs. Johnson, to appoint Mr. M. Joseph Lanich as an alternate member to the Civil Service Commission. Motion carried.

At this time Mr. Lanich was sworn in by Mayor Schimp.

Possibility of Parking Commission creation

With limited parking availability in the Central Business District, Council is interested in forming a Parking Commission that will not require all its members to be Borough residents. This would give a broader audience for input and suggestions to Council. Investigation of what details would be required and finalized prior to forming the ordinance and Commission.

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MAYOR'S REPORT

Mayor Schimp elaborated on the Six&Kane Grand Opening as well as the Wilds are Working remote workers.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

None

EXECUTIVE SESSION

Council entered Executive Session at 7:15 P. M. regarding a real estate matter, Personnel, and Borough of Kane Authority.

REGULAR SESSION

Council re-entered Regular Session at 8:17 P. M.

ADJOURNMENT

Being no further business, a motion was made by Mrs. Kerek, seconded by Mrs. Johnson, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:20 P. M.

Jo Beth Brinkley, Recording Secretary