

December 8, 2021

**KANE BOROUGH COUNCIL
DECEMBER 8, 2021**

CALL TO ORDER

The regular monthly meeting of Kane Borough Council was called to order at 6:30 P. M. by President Tom Kase. The meeting was held at the Kane Borough Building, 112 Bayard Street, Kane, PA 16735. Members were notified of the meeting on December 6, 2021.

ROLL CALL

Present: Brandy Schimp (Mayor), Tom Kase (President), Melanie Clabaugh (Vice President), Gary Schul, Cody Scalise, Scott Rudolph, Linda Kerek, Don Payne (Secretary), Tony Alfieri (Solicitor), Carrie Klaiber (Acting Recording Secretary), Heath Boyer (Police Chief),

Telecommunications: Katie Johnson

Excused: Matt Bressler (Fire Chief), Mick O'Rourke (Street Department Manager), Jo Beth Brinley (Recording Secretary)

VISITORS

Rev. Carol Sharp

STATEMENT OF CITIZENS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. Schul, seconded by Ms. Kerek, to approve the minutes of the November 10, 2021 regular monthly meeting. Motion carried.

UNFINISHED BUSINESS

- a. Ordinance #A-1060 – 2nd reading. Same tax rate and breakdown as last year, 10.5 Mills. Ms. Clabaugh made a motion and it was seconded by Mr. Schul to approve the ordinance fixing the tax rate for 2022. Motion carried.
- b. Ordinance #A-1059 – Knox Box. This will be addressed during the January meeting per the request of Fire Chief, Matt Bressler.

CORRESPONDENCE

- a. Comcast Price Change- \$5.00 increase.
- b. Notification to the Borough from DCED of the Award of the Multimodal Grant for the West Hemlock paving project. Mr. Payne explained that we had originally had the match waived, however DCED will only be paying \$250,000 of the project and the rest will be the Borough's responsibility. It must be complete within 3 years.

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MONTHLY REPORTS

Budget – Report submitted to Council

A motion was made by Mr. Rudolph, seconded by Mr. Scalise, to approve the Budget Report, as presented. Motion carried.

Tax Collector – Balance on duplicate = \$91,317.50

A motion was made by Ms. Karek, seconded by Mr. Rudolph, to approve the Tax Collector's Report, as presented. Motion carried.

BILLS FOR PAYMENT

Check detail in the amount of \$22,502.40 was presented to Council for approval. A motion was made by Mr. Schul seconded by Mr. Rudolph, to approve the Bills for Payment. Motion carried.

STAFF REPORTS

Office – Mr. Payne stated we received the check from the county for the Act 52 grant for the demolition of 407 Chase Street. Mr. Payne also stated that he put in a bid of \$250.00 each for the 2 properties currently in repository, which would make two lots that the Borough would own. The office server crashed and had to be repaired and moved to Ms. Brinkley's computer.

Solicitor – Mr. Alfieri reported forwarded the Police Contract to the Police for their review.

Police Department – Chief Boyer stated that there has been a new telephone scam reported where people are pretending to be an old neighbor claiming they were used as a loan reference. The new Explorer is fielded despite the delays with the computer and printer. The old method of ticketing etc. will be used until the computer is installed. Chief Boyer also asked that the 2015 Explorer be placed up for municipal bid and removed from service.

Code Compliance – no report submitted

Street Department - Report submitted

Fire Department – Report submitted

Assessment Permits – Report Submitted

Health Board – no report submitted

A motion was made by Mr. Rudolph, seconded by Mr. Schul, to approve the Staff Reports, as presented. Motion carried.

COMMITTEE REPORTS

Finance – none

Personnel – none

Labor Negotiations – none

NEW BUSINESS

- a. A motion was made by Ms. Clabaugh and seconded by Ms. Kerek to approve the re-appointments as follows:
Frank Wojcik – Kane Borough Authority; Mike Holt – Kane Zoning Hearing Board;
Dan Farnsworth – Kane Parks Commission; Paul Hultman – Shade Tree Commission
- b. The re-organizational meeting will be Monday, January 3, 2022 at 6:30pm immediately followed by the workshop.
- c. Gannett-Fleming Engineering provided an on-demand agreement to Mr. Payne for consulting for projects and storm water management. A motion was made by Mr. Schul and seconded by Ms. Kerek to accept the agreement. Motion carried.
- d. The Borough is investigating a potential gifted property on Janeway Street. There was a fire at this property on November 6, 2021. Mr. Alfieri will be checking into the title etc. to assure all is clear should it be gifted for demolition by the Borough.

Mr. Kase thanked Cody Scalise for his service on the board, as this is his last meeting. Mr. Kase also added information on the "Hunters Sharing the Harvest" Program which allows hunters to donate venison to be given to a needy family in the community.

Mr. Schul added that our representative Don "Stretch" Reed of Emporium lost his wife.

MAYOR'S REPORT

Mayor Schimp elaborated the "Shop with a Cop" that has been set up between 10 year old student/patient Joshua and Officer Snyder. In addition to local shopping, he will visit the fire department and have dinner at Texas Hot. Mayor Schimp suggested that we prepare for future requests for this by either fund raising or adding it to the budget. Also, Mayor Schimp elaborated on what the Leadership McKean meeting will be Friday morning.

STATEMENT OF CITIZENS

None

OTHER COMMENTS

None

EXECUTIVE SESSION

Entered executive session at 7:13 P.M. to discuss a personnel matter. Executive session ended at 7:27 P.M.

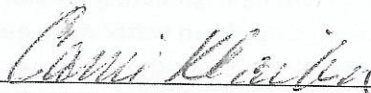
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RETURN TO GENERAL SESSION

A motion was made by Gary Schul and seconded by Mr. Rudolph to elevate Carrie Klaiber to full-time status and increase her salary as of January 1, 2022. Motion carried.

ADJOURNMENT

A motion was made by Mr. Rudolph, seconded by Mr. Scalise, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:30 P. M.



Carrie Klaiber, Acting Recording Secretary